

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, February 17, 2011

8:30 p.m.

Held in the Heights School Cafeteria

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Dani E. Kline (arrived at 9:05pm)
Adam Haber
David Seinfeld
Bruce G. Valauri

Dan Brenner, Ph.D
Allison Brown

Joseph C. Dragone
Cathie L. Britt
Nicole Berman

ALSO PRESENT

Superintendent
Assistant Superintendent for Curriculum &
Instruction
Assistant Superintendent for Business
District Clerk
Student Delegate

ABSENT

Stanley D. Stern
Edward A. Salina, Jr., Ed.D

Assistant Superintendent for Administration

7:30 p.m.-Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 4-0 (Ms. Ben-Levy out of the room, Ms. Kline had not arrived yet and Mr. Stern absent) that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:40 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:45 p.m.

8:30 p.m.-Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Acceptance of Correspondence

Dr. Valauri moved, seconded by Mr. Haber and it was carried by a vote of 4-0 (Ms. Ben-Levy out of the room, Ms. Kline had not arrived yet and Mr. Stern absent) to accept correspondence.

Recommendation to accept Treasurer's Report for December 2010 (**Attachment T1**)

Ms. Zhang presented and discussed with the Board the Treasurer's Quarterly Report for October 2010, November 2010 and December 2010.

Mr. Haber moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Ben-Levy out of the room, Ms. Kline had not arrived yet and Mr. Stern absent) to accept the January 6, 2011 meeting minutes.

Recommendation to accept the minutes from the following meeting(s):
January 20, 2011

Dr. Valauri moved, seconded by Mr. Seinfeld and it was carried by a vote of 4-0 (Ms. Ben-Levy out of the room, Ms. Kline had not arrived yet and Mr. Stern absent) to accept the January 20, 2011 meeting minutes.

Board President's Comments

Ms. Ben-Levy asked Ms. Kline to speak about her visit to Heights School. Ms. Kline spoke about the energy and excitement at Heights School. She visited with a class celebrating the 100th day of school celebration. She commented on how impressed she was with the written essays and descriptive writing done by the first grade class. Ms. Kline thanked Ms. Colardi and the entire staff for providing the students a fun and exciting learning environment. Heights School offers a fabulous beginning and great way to enter the school and she spoke about what a wonderful way to set the tone for the learning to come in the district. Ms. Colardi gave a PowerPoint presentation about the children's experience at Heights.

Superintendent's Comments

- Early dismissal

Dr. Brenner announced the district will conduct an early 2-hour dismissal drill on April 5, 2011, as required to be in compliance with the district's adopted SAVE legislation. He discussed with the board this will be an annual process and will be communicated to parents and staff by letter. The regulation provides the entire campus be cleared, including teachers, staff and custodians. Following a complete sweep of all campus buildings, the staff will be invited back into the school for professional development.

Student Delegate's Comments

Ms. Berman reported the chocolate rose sale was a huge success and the Clash of the Classes begins on Tuesday, March 1. Activities planned include pajama day, 1,000-piece puzzle, crossword puzzle, basketball shoot-out, minute-to-win-it type games, tug of war, etc.

Discussion Item(s):

1. Budget Presentation

a. Roslyn Middle School Co-Curricular Activities Presentation (Carol Lynch)

Carol Lynch presented an overview of the co-curricular activities (clubs) for the middle school. She reported there are 21 clubs, including 2 competitive groups and 3 groups producing publications, with attendance ranging from 8 to 50 students. The stipend for the 21 advisors is approximately \$40,000, with the total budget approximately \$49,000.

Four clubs eliminated in 2010-2011:

- general organization
- one world
- sewing and fashion
- scrabble (1)

Added for 2010-2011:

- film society
- chess and board games
- mathletes
- student advisory

b. Roslyn High School Co-Curricular Activities Presentation (Kevin Scanlon)

Kevin Scanlon gave a PowerPoint presentation on co-curricular activities (clubs) for the high school. There are 47 clubs, including 9 competitive organizations (listed below) and 38 non-competitive organizations.

- Chess
- Forensics (\$1400 per student; highest expense)
- Math Team
- Model Congress
- Stock Market
- DECA
- Marching Band
- Mock Trial
- Science Olympiad

Club attendance ranges from 10 to 130 student and beginning Spring 2011, PowerSchool will be used to track attendance. He spoke that two clubs may be

removed this year due to low attendance and the stipend represents \$184,386 out of the total budget of \$452,106. Under consideration is creating a spending ratio for competitive and non-competitive organizations which would be used to determine the district and student contributions. Dr. Brenner stated the district offers its students rich opportunities as reflected in the money being appropriated.

c. Allison Brown's presentation

Ms. Brown gave a presentation on the Curriculum and Instruction Budget for 2011-2012. Highlights of the major initiatives planned include:

- iPads to be distributed to entire grade at high school at a cost of \$45,000 (first year expense). She noted the money will be coming from the technology budget, which will be discussed at the next board meeting.
- Teachers College Reading and Writing Projects at a projected cost of \$106,000.
 - i. Will continue for K-5 writing workshop
 - ii. Begin K-5 reading workshop
 - iii. Begin K-6 writing workshop
 - iv. K-1 Foundations Phonics Workshop
- Math labs will continue for grade 8 at no additional cost.
- Differentiated Teaching and Learning to continue at no additional cost. Ms. Brown stated the staff is thankful for all the support and effort from the district's math consultant, Nanci Smith, for grades 5, 6, 7, and 8.
- The WISE program to continue. We currently have 8 students participating with .1 teacher overseeing the program.
- Project Adventure, an initiative spearheaded from the Athletics Director, Dawn Cerrone, is designed to build teamwork, responsibility and to challenge our students to continue to achieve. New equipment for the high school and middle school is proposed and the expense to be offset by reduction in other PE/athletic codes.
- Summer Academic Program is a 4 week program with 350 students enrolled, with no year-over-year change in cost.

d. Capital Projects Plan

Mr. Tom Mohrman gave a PowerPoint presentation on the capital projects plan for 2011-2012. The Board and Mr. Mohrman discussed the impact of the reduced contract services budget, snow removal, salt and sand provided by the Town of N. Hempstead and the potential to rent equipment from them. Dr. Brenner stated that he and Mr. Mohrman investigated using snow removal equipment from the Town of N. Hempstead, however, it was determined it would not be a financially prudent decision for the district.

Mr. Haber reiterated his prior request that the district investigate purchasing a scissor-lift or bucket-truck from another governmental agency. Dr. Brenner advised he will follow-up with counsel.

e. Capital Reserve Fund

Dr. Brenner gave a PowerPoint presentation regarding the history, funding and additional capital money and he spoke about the assumption that \$512,000 will remain in the proposed budget, but could be reduced if the Board of Education so directs.

A discussion ensued between the Board and Dr. Brenner regarding the proposed capital projects listing. Mr. Saffron spoke that it was clear the field house was a priority last year and regardless of the loss of the NYS funding he suggested to the Board that this project be prioritized as well. He suggested that spending \$52,000 to clear the tennis courts is necessary, but also suggested the possibility of looking into addressing the reconfiguration of the fields. Mr. Haber and Ms. Kline both spoke that Mr. Ozer, President of the Little League, did indicate that funds may be available to the district. Dr. Brenner explained there are significant drainage issues and the projected cost to redo the HH fields properly would be approximately \$500,000. The bathroom renovations, fencing, gym partition, tennis courts, woodshop conversion to a fitness center, guidance expansion, greenhouse, transportation roof and the reconfiguration of the high school parking lot were also discussed.

Dr. Brenner noted the capital projects discussion will continue at the next board meeting. He asked the Board to consider the information presented tonight and to be prepared to provide direction to the administration.

2. Board of Education Calendar of Meetings 2011-2012 (**Attachment D11**)

Dr. Brenner presented and discussed with the board the proposed Board of Education Calendar of Meetings for the 2011-2012 school year. After discussion among the board it was agreed that the proposed October meeting dates will remain unchanged and the Annual Reorganization Meeting will be held on Tuesday, July 12, 2011, with a formal resolution to adopt this date to be presented for board approval at the March 3, 2011 board meeting.

3. MSG Varsity (Tabled at 2/3/2011 meeting) – **POSTPONED**

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

The following items were discussed during public comments: a resident asked for clarification about the new column on the budget report on the website and also commented on capital projects.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

In Dr. Salina's absence, Mr. Dragone moved from the floor to add Items numbered #12 through #15 to the PAR Professional P.1 Report as follows (ADDENDUM) and to amend Item #2 to reflect a resignation date of 2/16/2011 and Item #11 to reflect the correct first name to reflect Lisa Dier.

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

In Dr. Salina's absence, Mr. Dragone moved from the floor to amend Item #1 Carol Samide's appointment to reflect a maximum of 40 hours (not days) on the PAR Classified, P.2. Report.

- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

- P.3. Recommendation** to approve the Adult Education Instructor Salaries for the Spring 2011 session attached as **(Attachment P.3)**.

Mr. Haber moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Stern absent) to approve Agenda Item numbered P.1 as amended, P.2 as amended and P.3.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

Mr. Dragone moved from the floor to amend Business Agenda Item number B.1 to add item B.1.(ii) as follows.

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)
- (i) Contractor: Plainview-Old Bethpage CSD
Services: Health and Welfare services for 9 Roslyn residents attending private school in Plainview-Old Bethpage CSD for the 2010-11 school year
Fees: \$ 814.00 per student

Total estimated to be \$ 7,326.00

- (ii) **Contractor:** Latham Centers
- Services:** Instructional and residential services for 1 student for the period of 7/1/2010 thru 8/31/2010
- Fees:** As per attachment B.1.(ii)
- Total estimated to be \$49,000.00**

- B.2.** Recommendation to declare surplus and obsolete 111 books from the High School Library as listed on **Attachment B.2.**
- B.3.** Recommendation to approve a payment of \$4,632.50 to BBS Architects for professional services rendered to the district pertaining to the site inspection of water damage at the High School on 8/23/10 [Funds will be deducted from A1621-443-03-9000-310] **[TABLED]**
- B.4.** Recommendation to approve Capital Budget appropriation transfer requests as per **Attachment B.4.**

Mr. Dragone moved from the floor to add Business Agenda Item B.5 as follows.

B.5. Bid for Awards, Plaques and Trophies 10/11#03

Bid advertised: February 10, 2011
Bid mailed: February 10, 2011
Bid opened: February 17, 2011
Number of invitations to bid mailed: 6
Number of bids received: 4

Recommendation that award based on low cost satisfactorily meeting specifications be made to the following companies:

<u>COMPANY</u> <u>COST</u>	<u># ITEMS</u>	<u>ESTIMATED TOTAL</u>
Mineola Trophy, Mineola, NY	16 items	\$ 4,095.50
Plaques & Such, Bohemia, NY	5 items ? letters	\$ 782.75 \$ 1.30 per letter
Scholastic Promotions, Uniondale, NY	3 items	\$ 204.00

Estimated total cost is within the 2010-11 budget.

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 6-0 (Mr. Stern absent) to TABLE Agenda Item numbered B.3.

Mr. Haber moved, seconded by Mr. Saffron and it was carried by a vote of 6-0 (Mr. Stern absent) to approve Agenda Items numbered B.1 as amended to reflect the addition of B.1.(ii), B.2, B.4 and the addition of B.5.

CURRICULUM AND INSTRUCTION

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 19, 2011 and January 31, 2011.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 10, 2011, January 20, 2011 and February 3, 2011.

C&I.3 Recommendation to approve William Caruso to attend a 3 day tour of 6 colleges in Lehigh Valley, Pennsylvania from April 3 through April 6, 2011 at an estimated cost to the district of \$330.68.

C&I.4 Recommendation to approve 18 students and 3 chaperones to attend the New York State Science Olympiad at the U.S. Military Academy in West Point, NY from March 18 through 19, 2011 at an estimated cost to the district of \$4,563.25.

Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Mr. Stern absent) to approve Agenda Item numbered C&I.1, C&I.2, C&I.3 and C&I.4.

BOARD OF EDUCATION

Ms. Ben-Levy moved from the floor to amend Board of Education Item BOE.1 as follows.

BOE.1. Recommendation that the Board approve the attendance of Dani Kline **and/or Adam Haber** at the NYSSBA 2011 State Issues Conference to be held on March 13-14, 2011 in Albany, NY at a cost estimated to be \$632.00 **per person**, for travel, lodging and meals. [The cost of the conference is free to NYSSBA members.]

BOE.2. Recommendation that the Board approve the attendance of Cathie Britt at the NYSSBA seminar entitled The Role of the District Clerk: Preparing for Election Day and Other Hot Topics to be held on March 25, 2011 in Islandia, NY at an estimated cost to be \$265.00, for registration and travel expense.

BOE.3. Recommendation that the Board approve the attendance of Cathie Britt at the Eastern Suffolk BOCES District Clerk Semi-Annual Workshop to be held on March 3, 2011 in Holbrook, NY at an estimated cost to be \$35.00, for travel expense. [Registration is free.]

Mr. Haber moved, seconded by Mr. Saffron and it was carried by a vote of 6-0 (Mr. Stern absent) to approve Agenda Item numbered BOE.1 as amended, BOE.2 and BOE.3.

Public Comments #2 – No public comments.

Adjournment

There being no further business to come before the Board of Education, Mr. Seinfeld moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Mr. Stern absent) to adjourn at 11:15p.m.

Respectfully submitted,

Cathie L. Britt

**Cathie L. Britt
District Clerk**