

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday, May 17, 2011

ANNUAL BUDGET VOTE & ELECTION OF TRUSTEES

9:30 p.m.

Held in the Roslyn High School GYM

BUSINESS MEETING IMMEDIATELY FOLLOWING ELECTION RESULTS

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Adam Haber
Dani E. Kline
David Seinfeld
Stanley D. Stern
Bruce G. Valauri

ALSO PRESENT

Dan Brenner, Ph.D
Allison Brown
Joseph C. Dragone
Edward A. Salina, Jr., Ed.D

Superintendent
Assistant Superintendent for Curriculum &
Assistant Superintendent for Business
Assistant Superintendent for Administration
Instruction
District Clerk
Ingerman Smith, LLP

Cathie L. Britt
Carrie Anne Tondo, Esq.

ABSENT

Nicole Berman

Student Delegate

7:30 p.m.-Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0 that the Board of Education adjourns to Executive Session at 8:00 p.m.

The Executive Session adjourned at 8:50 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 9:30 p.m.

8:30 p.m.-Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

May 17, 2011 Board of Education Meeting Minutes

Roslyn Public Schools

Acceptance of Correspondence

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to accept correspondence.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**.

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**.

P.3. RECOMMENDATION to approve the Adult Education Instructor Salaries for the Spring 2011 session attached as **(Attachment P.3)**.

Mr. Saffron moved, seconded by Dr. Valauri and it was carried by a vote of 7-0 to approve Agenda Item numbered P.1, P.2 and P.3.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1 WHEREAS, it is the plan of a number of public school districts in Nassau County, New York, to bid jointly Refuse Removal, Parking Lot Sweeping – Storm Drain Cleaning, and

WHEREAS, the Roslyn Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS, the Roslyn Union Free School District wishes to appoint a

committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore,

BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby appoints, Susan Hammerschmidt, Carol Catanzaro, Mary Callahan, Patricia Olive and Cathie Britt to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Roslyn Union Free School District Board of Education agrees (1) to abide by majority decisions of the participating district on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

RECOMMENDATION to award the cooperative refuse removal bid, street sweeping, drainage system maintenance bid with Locust Valley, Manhasset, Port Washington, Roslyn and New Hyde Park-Garden City Park as follows:

Bid Advertised:	April 14, 2011
Bid Opening:	April 21, 2011
Number of Bids requested/sent out:	4
Number of Bids received:	3

Award be made to DEJANA INDUSTRIES, Inc., Port Washington, New York 11050 for Drainage System Maintenance of catch basins as requested by district as follows: \$209.45 per catch basin, Culverts and laterals \$4.92 per linear foot.

RECOMMENDATION: That award based on low cost satisfactorily meeting specifications be made to Jamaica Ash & Rubbish, Westbury, New York in the amount of \$33,700.00 for refuse collection and removal disposal, plus any additional charge of \$5.50/yd/dump over requirements

Estimated total cost is within the 2011-2012 budget

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to approve Agenda Items numbered B.1.

CURRICULUM AND INSTRUCTION

C&I.1 RECOMMENDATION to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 16, 2011 and May 5, 2011.

C&I.2 RECOMMENDATION to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 10, 2011; March 22, 2011; March 24, 2011; March 28, 2011; March 29, 2011; March 30, 2011; March 31, 2011; April 1, 2011; April 4, 2011; April 6, 2011; April 7, 2011; April 11, 2011; April 27, 2011.

C&I.3 RECOMMENDATION for the Board of Education to authorize the Board President to execute an Instructional Services Contract with Nassau BOCES for the Regional Summer School Program as outlined in the agreement from July 1 to August 30, 2011.

C&I.4 RECOMMENDATION to approve Art Mandel to attend the NYSACAC 33rd Annual Conference in Rochester, New York from June 8 through 10, 2011 at an estimated cost to the district of \$1,218.35.

C&I.5 RECOMMENDATION to approve Jeri Malloy and 2 students to attend the National Forensic League Grand National Tournament in Dallas, Texas from June 12 through 19, 2011 at an estimated cost to the district of \$5,402.00.

Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 7-0 to approve Agenda Items numbered C&I.1, C&I.2, C&I.3 and C&I.4.

Mr. Saffron moved, seconded by Dr. Valauri and it was carried by a vote of 6-0-1 (Mr. Haber abstained) to approve Agenda Item numbered C&I.5.

BOARD OF EDUCATION

BOE.1 It is hereby RESOLVED, that upon the recommendation of the Superintendent of Schools, charges are hereby preferred pursuant to Civil Service Law Section 75 against a non-instructional employee of the District, whose identity is known by the Board of Education. Such charges are set forth in the written charges filed with the District Clerk, and it is further;

RESOLVED, that Joseph Wooley, Esq., is hereby designated as Hearing Officer to hear such charges and to make proposed findings of fact and a recommendation with respect to measure of discipline, if guilt be found, in accordance with the provisions of the Civil Service Law Section 75, and it is further;

RESOLVED, that the Hearing on this matter will proceed on June 9, 2011, at 10:00 a.m. at the Administrative Offices of the Roslyn Union Free School District, 300 Harbor Hill Road, Roslyn, New York.

RESOLVED, that said employee shall be suspended without pay for thirty (30) days pending determination of the charges.

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to approve Agenda Item numbered BOE.1.

ANNUAL BUDGET VOTE & ELECTION:

DISTRICT CLERK:

EDUCATION LAW REQUIRES THAT THE BOARD OF EDUCATION ADOPT A RESOLUTION TO ACCEPT THE RESULTS OF THE ANNUAL MEETING WITHIN 24 HOURS OF THE CLOSING OF THE POLLS.

Annual Budget Vote and Election of Trustees

Tuesday, May 17, 2011

In accordance with NOTICE duly published for a minimum of four weeks in The Roslyn News and Newsday, the vote upon the budget, and selection of two members of the Board of Education was held at the Roslyn High School on Tuesday, May 17, 2011 from 7:00 a.m. to 9:00 p.m. (Copy of OFFICIAL BALLOT is attached to the official minutes of this meeting.)

Meryl Waxman Ben-Levy and Clifford Saffron were appointed by the Board of Education to be the Chairpersons of the Meeting. Mr. Saffron opened the polls at 7:00 a.m. and Ms. Ben-Levy announced the closing of the polls at 9:00 p.m. The results of the vote on Propositions 1, 2, 3 and 4 were as follows:

Proposition #1

Roslyn Union Free School District Annual Budget

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2011-12 school year in the amount of \$97,634,983 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.

VOTES

<u>Yes</u>	<u>No</u>
879	372

Proposition #2

Bryant Library Budget for 2010-2011

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$4,657,257 as prepared by the Trustees of said Library for the 2011-2012 school year and that the amount of \$4,590,057 be raised by the levy of a tax upon the taxable real property in Roslyn Union Free School District be and hereby are approved.

VOTES

<u>Yes</u>	<u>No</u>
864	357

Proposition #3

Expenditure of Funds from the Capital Reserve

SHALL the Board of Education be authorized to expend out of the capital reserve fund established on May 15, 2007 a sum not to exceed \$3,500,000 for the purpose of completing capital improvements including district-wide security camera system installations; district-wide fence replacements; district-wide heating & ventilation reconstruction; district-wide toilet room reconstruction; district-wide masonry reconstruction; district-wide window and door replacements and repairs; district-wide site and parking lot reconstruction; roofing reconstruction at the Heights Elementary School and the Transportation Building; gas service installations at Harbor Hills and East Hills Elementary Schools; fire alarm system installation at the Administration Building; installation of a new partition at the Roslyn Middle School gymnasium; electrical/mechanical upgrades to the wood shop and surrounding areas, wrestling equipment installations, exterior wall flood remediation work, tennis court reconstruction and generator installation at the Roslyn High School including all labor, materials, equipment, apparatus, and incidental costs thereof.

VOTES

<u>Yes</u>	<u>No</u>
909	307

Proposition #4

2011 Capital Reserve Fund

RESOLVED that pursuant to Education Law Section 3651, the Board of Education of the School District is hereby authorized to establish a Capital Reserve Fund ("2011 Construction Capital Reserve Fund") for the purpose of masonry renovation, plumbing upgrades, electrical upgrades, mechanical upgrades, technology upgrades, telephone upgrades, roof replacement on

District buildings, door replacement, window replacement, site work, renovation/reconstruction of interior and exterior instructional spaces and/or the purchase of furnishings/equipment. The ultimate amount of the aforesaid Capital Reserve Fund is \$5,000,000 and the probable term is to be ten (10) years; the funds are to be transferred from surplus monies remaining in the general fund including a sum not to exceed \$2,000,000 from the 2010-2011 budget and thereafter in an annual amount of not more than \$1,000,000 for each remaining year of the probable term.

The Superintendent of Schools or his/her designee is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the "2011 Construction Capital Reserve Fund."

VOTES

<u>Yes</u>	<u>No</u>
861	334

MEMBERS OF THE BOARD OF EDUCATION

The results of the Election of Trustees as announced by the Chairperson of the Meeting were:

Two Terms Commencing July 1, 2011 and Expiring June 30, 2014

Vote for Two (2):

Meryl Waxman Ben-Levy (843) Clifford Saffron (810)

Write-in(s): Kline, Dani E. (1)
Valauri, Bruce (1)

WITH A QUORUM OF THE BOARD BEING PRESENT AT THIS TIME, I ASK THAT THE FOLLOWING RESOLUTION BE ADOPTED BY A ROLL CALL VOTE OF THE TRUSTEES PRESENT:

BE IT HEREBY RESOLVED that the Board of Education of the Roslyn Union Free School District hereby accepts the results of the **May 17, 2011 Budget Vote and Board Trustee Election.**

Meryl W. Ben-Levy	<u>Yes</u>
Clifford Saffron	<u>Yes</u>
Adam Haber	<u>Yes</u>
Dani E. Kline	<u>Yes</u>
David Seinfeld	<u>Yes</u>
Stanley D. Stern	<u>Yes</u>
Bruce Valauri	<u>Yes</u>

CO-CHAIRPERSONS: **Meryl W. Ben-Levy and Clifford Saffron**

I NOW DECLARE THE MEETING ADJOURNED.

THE CLERK OF THE MEETING WILL FILE A WRITTEN RECORD OF THE PROCEEDINGS OF THIS ANNUAL MEETING, BUDGET VOTE AND ELECTION OF TRUSTEES IN THE OFFICE OF THE DISTRICT CLERK, WITHIN 24 HOURS.

Adjournment

There being no further business to come before the Board of Education, Mr. Saffron moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to adjourn at 10:00p.m.

Respectfully submitted,

Cathie L. Britt

**Cathie L. Britt
District Clerk**

SAMPLE BALLOT

ROSLYN

UNION FREE SCHOOL DISTRICT

ANNUAL MEETING, BUDGET VOTE
AND ELECTION OF TRUSTEES

TUESDAY, MAY 17, 2011

POLLS OPEN 7:00AM - 9:00PM

ROSLYN HIGH SCHOOL, ROUND HILL ROAD, ROSLYN, NY



DIRECTIONS FOR VOTING ON THE VOTING MACHINE

1- PULL THE RED HANDLE TO THE RIGHT AS FAR AS IT WILL GO, AND **LEAVE IT THERE.**

2- TURN **DOWN** THE POINTERS **OVER** EACH OF THE NAMES YOU WISH TO VOTE FOR, AND OVER THE 'YES' OR 'NO' OF EACH OF THE QUESTIONS, IF ANY, FROM THIS POSITION TO THIS POSITION





AND **LEAVE THEM DOWN.**

(AS NO VOTES ARE COUNTED UNTIL YOU MOVE THE RED HANDLE BACK TO THE LEFT, YOU MAY CORRECT ANY ERRORS YOU MIGHT MAKE. VOTES ARE COUNTED ONLY FOR THE POINTERS LEFT IN THE DOWN POSITION, AND THE MOVEMENT OF THE RED HANDLE RAISES THOSE POINTERS BEFORE THE CURTAIN BEGINS TO OPEN, ASSURING THE SECRECY OF YOUR BALLOT.)



3 - TO VOTE FOR A CANDIDATE WHOSE NAME IS **NOT** ON THE BALLOT, RAISE A WRITE-IN SLIDE WHOSE NUMBER CORRESPONDS WITH THE OFFICE IN WHICH YOU ARE VOTING, AND WRITE OR STAMP THE NAME OF YOUR CANDIDATE ON THE EXPOSED PAPER. **DO NOT** RAISE A SLIDE UNLESS YOU INTEND TO CAST A WRITE-IN VOTE.

4 - WHEN YOU HAVE MADE **ALL** YOUR SELECTIONS, RETURN THE RED HANDLE TO THE LEFT AND **LEAVE IT THERE.**



YES NO **PROPOSITION NO. 1**

BE IT RESOLVED that the proposed budget of expenditures adopted by the Board of Education of the Roslyn Union Free School District for the 2011-12 school year in the amount of \$97,634,983 be approved, and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from State Aid and other sources as provided by law.



YES NO **PROPOSITION NO. 2**

BE IT RESOLVED that the proposed budget of the Bryant Library in the amount of \$4,657,257 as prepared by the Trustees of said Library for the 2011-2012 school year and that the amount of \$4,590,057 be raised by the levy of a tax upon the taxable real property in Roslyn Union Free School District be and hereby are approved.

YES NO **PROPOSITION NO. 3**
EXPENDITURE OF FUNDS FROM THE CAPITAL RESERVE

SHALL the Board of Education be authorized to expend out of the capital reserve fund established on May 15, 2007 a sum not to exceed \$3,500,000 for the purpose of completing capital improvements including district-wide security camera system installations; district-wide fence replacements; district-wide heating and ventilation reconstruction; district-wide toilet room reconstruction; district-wide masonry reconstruction; district-wide window and door replacements and repairs; district-wide site and parking lot reconstruction; roofing reconstruction at the Heights Elementary School and the Transportation Building; gas service installations at Harbor Hills and East Hills Elementary Schools; fire alarm system installation at the Administration Building; installation of a new partition at the Roslyn Middle School gymnasium; electrical/mechanical upgrades to the wood shop and surrounding areas, wrestling equipment installations, exterior wall flood remediation work, tennis court reconstruction and generator installation at the Roslyn High School including all labor, materials, equipment, apparatus, and incidental costs thereof.



 

YES NO **PROPOSITION NO. 4**
2011 CAPITAL RESERVE FUND

RESOLVED that pursuant to Education Law Section 3651, the Board of Education of the School District is hereby authorized to establish a Capital Reserve Fund ("2011 Construction Capital Reserve Fund") for the purpose of masonry renovation, plumbing upgrades, electrical upgrades, mechanical upgrades, technology upgrades, telephone upgrades, roof replacement on District buildings, door replacement, window replacement, site work, renovation/reconstruction of interior and exterior instructional spaces and/or the purchase of furnishings/equipment. The ultimate amount of the aforesaid Capital Reserve Fund is \$5,000,000 and the probable term is to be ten (10) years; the funds are to be transferred from surplus monies remaining in the general fund including a sum not to exceed \$2,000,000 from the 2010-2011 budget and thereafter in an annual amount of not more than \$1,000,000 for each remaining year of the probable term. The Superintendent of Schools or his/her designee is hereby directed to deposit monies of this reserve fund in a separate bank account to be known as the "2011 Construction Capital Reserve Fund."

MEMBERS OF THE BOARD OF EDUCATION
Two Terms Commencing July 1, 2011 and Expiring June 30, 2014

Vote for TWO (2)

1A MERYL WAXMAN BEN-LEVY	2A CLIFFORD SAFFRON
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