

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, June 30, 2011**

**8:30 p.m.**

**Held in the Administration Building Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Adam Haber  
Stanley D. Stern  
Bruce G. Valauri

Dan Brenner, Ph.D  
Allison Brown  
Joseph C. Dragone  
Edward A. Salina, Jr., Ed.D

Cathie L. Britt  
Nicole Berman

**ALSO PRESENT**

Superintendent  
Assistant Superintendent for Curriculum &  
Assistant Superintendent for Business  
Assistant Superintendent for Administration  
Instruction  
District Clerk  
Student Delegate

**ABSENT**

Clifford Saffron, Vice President  
Dani E. Kline  
David Seinfeld

**7:30 p.m.-Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:35 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:40 p.m.

**8:30 p.m.-Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept Treasurer's Report for April 2011 (**Attachment T**)

**Mr. Savino presented and discussed with the Board of Education the Treasurer's Report for April 2011.**

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to accept the Treasurer's Report for April 2011.**

Recommendation to accept check warrants for April 2011 (reviewed by Ms. Kline)  
**TABLED (Ms. Kline absent)**

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to TABLE the check warrants for April 2011.**

Recommendation to accept the minutes from the following meeting(s):

June 2, 2011

June 14, 2011

June 21, 2011

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld) to accept the June 2, 2011 as amended, June 14, 2011 and June 30, 2011 meeting minutes as amended.**

## **Recognition**

On behalf of the Board of Education, Ms. Ben-Levy presented Ms. Berman with a certificate of recognition plaque honoring and thanking her for her service and contributions as the 2010-11 Student Delegate. Ms. Berman thanked the board and administration and spoke about and introduced Daniel Pollack as the new 2011-12 Student Delegate.

## **Board President's Comments**

Ms. Ben-Levy spoke it is Dr. Salina's last board meeting this evening and while there is joy for his new adventure, it is with a great deal of sadness that we see him move on. She recognized and thanked him for his many years of tireless efforts for our students and district and, on behalf of the Board of Education, extended sincere thanks and appreciation for his numerous contributions.

It is also Mr. Mohrman's last meeting and Ms. Ben-Levy thanked him for coming to the district when we needed him most and for his devotion. We are well on our way to restoring the district and the Board of Education recognizes and knows very well what you have done for our community and we are grateful for your efforts, time and unending effort.

Lastly, Ms. Ben-Levy recognized Joe Dragone, Adam Haber and school district counsel, Carrie Anne Tondo, for their leadership and countless hours spent investigating an application by a local business to freeze taxes for 10 years at an anticipated cost of \$4.4 million dollars over 20 years, which the community would have to make up the difference. Ms. Ben-Levy suggested the right course of action is to ensure that the property never has the right to go off the tax roll and she explained that not only did we get back what we lost, but we also gained as well. It's a win-win for the district and the community and Ms. Ben-Levy praised Mr. Haber for his exceptional contribution. Never before was a school district so active in protecting the interests of the community and school district.

## Superintendent's Comments

Dr. Brenner announced that the school district and the Roslyn Administrators and Supervisors Association ("RASA") reached a 4-year agreement which provides, in part, that the base salary for the unit will remain the same for the next three years, effectively meaning no cost to the district. In year 4, the unit will be benchmarked against five pre-defined school districts subject to an agreed upon cap. Administrators do not have steps built into their salary, and therefore, the salary increase is truly zero. Dr. Brenner spoke this has been a collaborative process and he thanked all the administrators for stepping up to the plate in a very big way. It is an incredible moment for us as a team and he signed the agreement and provided it to Mr. Mandel.

On behalf of the Board of Education, Ms. Ben-Levy stated that leadership is not an easy thing and we often talk the talk, but it is a very different thing to walk the walk. She praised the unit and stated they have the respect and appreciation of the board for stepping to the forefront and for really coming through when we needed you to and the board thanks you for it.

Mr. Mandel thanked Dr. Brenner, Mr. Dragone and Ms. Brown for their effort and support. It's been a year-long process and all the members of the unit do understand and we appreciate the support we've received and came up with a creative way to make people moderately happy.

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### Discussion Item(s):

#### 1. Tutoring

Dr. Brenner gave a quick update regarding tutoring and he indicated there will be more conversations to follow. Many board members have approached Dr. Brenner about this topic and about a month ago a very preliminary meeting was held with the PFA and CCPA, which concluded several additional meetings must be held starting with the parents. Led by Allison Brown, the plan is to hold several meetings and based on the feedback from these meetings to present recommendations to the board by next Thanksgiving.

Mr. Stern asked for a summary of what our neighboring schools are doing as well. Ms. Ben-Levy stressed this topic must be fully vetted and Dr. Brenner stated that you have to be very certain about what, if any, change is needed and that change would be subject to a district policy change.

#### 2. Tax Anticipation Notes TANS (Joseph Dragone) (**Attachment D12**)

Mr. Dragone presented a chart outlining the borrowing the district has done for the past 15 years for TANS. The Board and Mr. Dragone entered into a discussion regarding the charts presented.

#### 3. Cafeteria Update

Mr. Eric Kaeyer provided an update on the high school cafeteria renovation and

gave an overview of the Change Order summary reflecting where we stand and where we're going. To date, the contractors have confirmed they are on schedule for a September opening. He discussed the Change Order for \$13,000 for a new exhaust hood over the kitchen oven. The hope was to re-use the existing hood, however, it was discovered after it was taken down that the hood was bolted and not fully welded, and therefore, was out of code and must be replaced. Mr. Kaeyer also mentioned the Change Order reflects the negotiated price, which is 25% lower than the original price.

Pending Change Orders add up to \$35,000, the majority of it has to do with electrical work and unforeseen conditions of the floor and additional wiring necessary for cooling and heating. It is anticipated that the amount of the pending Change Orders will come down and will be presented to the board for consideration at the next board meeting.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**The following items were discussed during public comments: a resident inquired about what issues caused the conversation surrounding tutoring.**

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**Dr. Salina moved from the floor to amend item #56 Kathleen McShea, Pre-K Parent Coordinator, Personnel P.1 Professional to eliminate the 2 days/week max.; on Personnel P.2 Classified to amend the date in the upper right hand corner to reflect June 30, 2011 (not June 2, 2011) and to amend the 'to' date for items number #305 Suzanne Falcone and item #310 Amy Braunstein to reflect an end date for the Math Olympiads to April 1, 2012 (not January 31, 2012).**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3. RECOMMENDATION** to approve the Adult Education Instructor Salaries for the Summer and Fall 2011 session(s) attached as **(Attachment P.3)**.

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to approve Personnel Agenda Items numbered P.1 as amended, P.2 as amended and P.3.**

**Ms. Ben-Levy moved out of order the following items as presented by Dr. Salina who moved from the floor to add item #313 Carlos Perez as reflected in Personnel Action Report, P.1A (Addendum) and to add item #314 Susan Kenny as reflected in Personnel Action Report, P.1B (Addendum) as follows.**

**Personnel Addendum, P.1A:**

Item	Name	Action	Position / Replacing	Location	From	To	Certification Class / Step Salary
313	Carlos Perez	Appointment Probationary	Assistant to the Superintendent for Administration (E. Salina)	Admin	7/15/11	6/30/14	SDA (perm) \$150,000

**Personnel Addendum, P.1B:**

Item	Name	Action	Position / Replacing	Location	From	To	Certification Class / Step Salary
314	Susan Kenny	Appointment Interim	Assistant Principal (N. Lewis)	EH	9/1/11	1/27/12	SDA (perm) \$135,000

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to add and approve Personnel Agenda Items numbered P.1A (Addendum) and Personnel Agenda Items numbered P.1B (Addendum).**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**Mr. Dragone moved from the floor to amend agenda item numbered B.1 (xv) to reflect the total estimated to be as \$40,000 (not \$20,000).**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP).

- (i) Contractor: East Meadow School District  
Services: East Meadow resident to attend the Roslyn Hilltop Academy

- for the 2011-12 school year.
- Fees: Tuition \$ 70,000.00 (2011-2012 School Year)  
Total estimated to be \$ 70,000. (Roslyn to receive)
- (ii) Contractor: East Meadow School District  
Services: East Meadow resident attending special class at Roslyn Middle School for the 2011-12 school year.  
Fees: Tuition \$ 81,789.00 (10 month: Sept. 2, 2011 until June 22, 2012)  
Total estimated to be \$ 81,789.00 (Roslyn to receive)
- (iii) Contractor: East Williston Union Free School District  
Services: East Williston resident attending special class at the Roslyn Middle School for the 2011-12 school year.  
Fees: Tuition \$ 81,789.00 (10 month: Sept. 2, 2011 until June 22, 2012)  
Total estimated to be \$ 81,789.00 (Roslyn to receive)
- (iv) Contractor: East Williston Union Free School District  
Services: East Williston resident attending special class at the East Hills School for the 2011-12 school year.  
Fees: Tuition \$ 75,326.00 – (10 month: Sept.2, 2011 until June 22, 2012)  
Total estimated to be \$ 75,326.00 (Roslyn to receive).
- (v) Contractor: Garden City Union Free School District  
Services: Garden City resident to attend Roslyn Hilltop Academy for the 2011-12 school year.  
Fees: Tuition \$ 70,000.00 – (2011-2012 School Year)  
Total estimated to be \$ 70,000.00 (Roslyn to receive).
- (vi) Contractor: Herricks Union Free School District  
Services: Roslyn resident to attend special class at Herricks UFSD for the 2011-12 school year  
10 month: Sept 7, 2010 until June 24, 2011  
Fees: Tuition: \$6,170.20 per month (10 month: Sept. 7, 2010 until June 24, 2011)  
Total estimated to be \$61,702.00 (Roslyn to pay).
- (vii) Contractor: Jericho Union Free School District  
Services: District of Location – Two Roslyn residents attending private school in Jericho UFSD – 2008-2009 School Year.  
Fees: Total cost for (2) students \$ 24,642.98 (Roslyn to pay)
- (viii) Contractor: Jericho Union Free School District  
Services: District of Location – Three Roslyn residents attending private school in Jericho UFSD – 2009-2010 School Year.  
Fees: Total cost for (3) students - \$ 47,111.22 (Roslyn to pay)
- (ix) Contractor: Locust Valley School District  
Services: Locust Valley resident to attend special class at Roslyn

- Middle School in the 2011-2012 school year.
- Fees: Tuition \$ 2,726.28 – Summer (Pro-rated; attending one (1) day per week for six (6) weeks, July 5, 2011 until August 12, 2011)  
Tuition \$ 81,789.00 (10-month: Sept. 2, 2011 until June 22, 2012)  
Total estimated to be \$ 84,515.28 (Roslyn to receive).
- (x) Contractor: Manhasset Public Schools  
Services: Manhasset Public Schools resident to attend special class at the Roslyn Middle School (RAISE program) for the 2011-2012 school year.  
Fees: Tuition \$ 13,177.02 – (Summer: July 5, 2011 until August 12, 2011)  
Tuition \$ 81,789.00 (10-month: Sept. 2, 2011 until June 22, 2012)  
Total estimated to be \$ 94,966.02 (Roslyn to receive).
- (xi) Contractor: Port Washington Union Free School District  
Services: Port Washington resident to attend Roslyn Hilltop Academy for the 2011-12 school year.  
Fees: Tuition \$ 70,000.00 (2011-2012 School Year)  
Total estimated to be \$ 70,000.00 (Roslyn to receive).
- (xii) Contractor: Port Washington Union Free School District  
Services: Port Washington resident to attend special class at the Roslyn Middle School for the 2011-2012 school year.  
Fees: Tuition \$ 81,789.00 (2011-2012 School Year)  
Total estimated to be \$ 81,789.00 (Roslyn to receive).
- (xiii) Contractor: Port Washington Union Free School District  
Services: Port Washington UFSD resident to attend special class at the Roslyn Middle School during the Summer in the 2011-2012 school year  
Tuition \$13,177.02 – (Summer: July 5, 2011 until August 12, 2011)  
Total estimated to be \$ 13,177.02 (Roslyn to receive).
- (xiv) Contractor: Syosset Central School District  
Services: Syosset Central School District resident to attend special class at East Hills Elementary School in the 2011-2012 school year.  
Fees: Tuition \$12,135.92 – (Summer: July 5, 2011 until August 12, 2011)  
Tuition \$75,326.00 - (10-month: Sept. 2, 2011 until June 22, 2012)  
Total estimated to be \$ 87,461.92 (Roslyn to receive).
- (xv) Contractor: All About Kids  
Services: 2011-2012 School Year  
ABA services, Speech, Physical and OT Therapy services for the period of 7/1/2011 thru 6/30/2012  
Fees: \$ 42.00 / 30 minute session ABA Teacher (less than 3 years experience), Speech, Physical and Occupational Therapy

\$ 45.00 / 30 minute session, ABA Teacher (more than 3 years experience) and Behavioral Specialist  
 \$ 28.00 / 30 minute session Teacher Assistant  
 \$ 75.00 / hour CSE meetings  
 \$330.00 / Audiological evaluation  
 \$450.00 / Psychological evaluation  
 \$250.00 / Education evaluation  
 \$250.00 / Additional charge for Bilingual evaluation  
 Total estimated to be \$ ~~20,000.00~~ **\$40,000.00**

- (xvi) Contractor: Extraordinary Pediatrics, P.C.  
 Services: Occupational, Physical and Speech, services for the period of 9/1/2011 to 6/30/2012  
 Fees: \$ 45.00 / 30 minute individual Occupational, Physical & Speech Therapy session  
 \$ 67.50 / 45 minute individual Occupational, Physical & Speech Therapy session  
 \$ 90.00 / 60 minute individual Occupational, Physical & Speech Therapy session  
 \$ 30.00 / per student per 30 minute group Occupational, Physical & Speech Therapy session  
 \$ 40.00 / 30 minutes Consultation/Meetings  
 \$ 80.00 / 60 minutes Consultation/Meetings  
 Total estimated to be \$100,000.00
- (xvii) Contractor: Island Home Care Agency, Inc.  
 Services: Nursing services  
 2011-2012 School Year (7/1/11 to 6/30/12)  
 Fees: \$ 50.00 per hour  
 Total estimated to be \$ 85,000.00
- (xviii) Contractor: Marion K. Salomon & Associates  
 Services: ABA Services for the period of July 1, 2011 thru June 30, 2012  
 Fees: \$100.00 / hour home services PhD provider  
 \$ 80.00 / hour non PhD provider  
 Total estimated to be \$ 40,000.00
- (xix) Contractor: Nassau Suffolk Services for Autism  
 Services: Autism services for the period of 7/1/2011 thru 6/30/2012  
 Fees: \$125.00 / hour Consultation  
 \$ 75.00 / hour ABA tutoring  
 \$125.00 / hour parent training  
 \$ 75.00 / hour Team meeting  
 \$125.00 / hour Team meeting supervision  
 Total estimated to be \$12,000.00
- (xx) Contractor: New York Therapy Placement Services, Inc.

- Services: Physical, Occupational and Speech Therapy services for the period of July 1, 2011 through June 30, 2012
- Fees: \$ 150.00 / Physical, Occupational & Speech Therapy Evaluations  
 \$ 42.00 / 30 minute individual Physical & Speech Therapy session  
 \$ 39.00 / 30 minute individual Occupational Therapy session  
 \$ 56.00 / 30 minute group Physical & Speech Therapy sessions  
 \$ 60.00 / 30 minute group Occupational Therapy session  
 \$ 39.00 per screening  
 Total estimated to be \$20,000.00
- (xxi) Contractor: SLS Residential Inc.  
 Services: Homebound tutoring services for the period of 5/1/2011 through 7/31/2011  
 Fee: \$ 80.00 per hour  
 Total estimated to be \$ 6,000.00
- (xxii) Contractor: S.E.E.D.S. of the Willistons, Inc.  
 Services: A.B.A. Speech and language services for the period of July 1, 2011 through June 30, 2012  
 Fees: \$250.00 / Complete Evaluation  
 \$120.00 / hour Individual session  
 \$ 90.00 / forty-five (45) minutes individual session  
 \$ 60.00 / thirty (30) minutes individual session  
 \$ 90.00 / hour / 2 student group session  
 \$ 80.00 / hour / 3 student group session  
 \$100.00 / hour consultation up to 4 students  
 Total estimated to be \$35,000.00
- (xxiii) Contractor: TheraCare  
 Services: Speech Therapy and ABA services for the period of July 1, 2011 through June 30, 2012  
 Fees: \$ 65.00 / 30 minute session Speech Therapy  
 \$190.00 / per hour Speech Therapy evaluation  
 \$ 86.00 / hour Parent Training / ABA Services  
 \$125.00 / hour ABA consultant  
 \$125.00 / hour ABA supervisor  
 Total estimated to be \$20,000.00
- (xxiv) Contractor: Therapy Services of Greater New York  
 Services: Occupational, Physical and Speech Therapy services for the period of 7/1/2010 thru 6/30/2011  
 Fees: \$ 40.00 / 30 minute individual session, CSE meetings & consultations  
 \$ 70.00 / 30 minute group session  
 \$ 60.00 / 30 minute home treatment  
 \$140.00 / evaluation  
 \$100.00 / re-evaluation

Total estimated to be \$ 20,000.00

- (xxv) Contractor: Cooper Kids Therapy Associates  
Services: Contractual services for 1 student for the 2010-11 school year  
Fees: 611 Grant - \$2,136.00; related services \$712.00 - \$2,848.00  
619 Grant - \$777.00; related services \$259.00 - \$1,036.00  
Total estimated to be \$ 3,884.00
- (xxvi) Contractor: Mineola Union Free School District  
Services: Health & welfare services for 4 Roslyn residents attending private school in Mineola UFSD for 2010-2011 school year  
Fees: \$630.38 per student  
Total estimated to be \$2,521.52
- (xxvii) Contractor: New Hyde Park-Garden City Park Union Free School District  
Services: Health & welfare services for 1 Roslyn resident attending private school in NHP-GCP UFSD for 2010-2011 school year  
Fees: \$750.65 per student  
Total estimated to be \$750.65
- (xxviii) Contractor: SalinaNet Associates L.L.C.  
Services: Senior IT Consulting Services for the 2011-12 school year  
Fees: \$820 per diem  
Total estimated to be 20 days / \$16,200.00

**B.2.** Recommendation to approve a payment in the amount of \$24,129.82 to Ingerman Smith LLP for legal services rendered to the district for the period ending May 31, 2011.

**B.3.** Recommendation to approve a budget appropriation transfer request in the amount of \$19,000.00 from A1620-424-09-9000-310 – Operation Natural Gas MS – prior balance \$24,632.35 to A1620-424-04-9000-310 – Operation Natural Gas EH – prior balance \$ -381.25. and A1620-424-08-9000-310 – Operation Natural Gas HS – prior balance \$463.25 [To fund Natural Gas invoicing].

**B.4.** Bid for Printing - Adult Continuing Education Catalogue #35  
Bid advertised and mailed: May 26, 2011  
Bid opened: June 9, 2011  
Number of Invitations to bid mailed: 3  
Number of bids received: 2

Recommendation: That award based on low cost satisfactorily meeting specifications is made to Star Communications, Hauppauge, NY 11788 as follows:

Fall Brochure 2011:

Printing – 326 pages including cover, 20,000 pieces	\$8,613.00
10,000 pieces carrier sort mailing	
9,000 pieces addressed for 3 <sup>rd</sup> class mailing	<u>\$ 680.00</u>
Sub-Total	\$9,293.00

Spring Brochure 2012:

Printing – 32 pages including cover, 20,000 pieces	\$8,613.00
10,000 pieces carrier sort mailing	
9,000 pieces addressed for 3 <sup>rd</sup> class mailing	<u>\$ 680.00</u>
Sub-Total	\$9,293.00
Total	\$18,586.00

Estimated total cost is within the 2011-12 budget.

- B.5.** Recommendation that, pursuant to receipt of an award in the amount of \$3,000.00 from Intel and the Society for Science & the Public, the board of education hereby, accepts the award and approves the deposit of the money into our Trust and Agency Account for the purpose of future support of our research program.
- B.6.** Recommendation to approve a budget appropriation transfer request in the amount of \$23,850.03 from A9760-700-03-9000-303 Interest on TANS – prior balance \$263,395.88 to A9020-800-03-9000-303 Teacher’s Retirement System [To cover the cost of the 2009-2010 Final General Aid overpayment].
- B.7.** Recommendation to approve a Capital Budget appropriation transfer request as per **Attachment B.7.**

**Mr. Dragone moved from the floor to amend Agenda item numbered B.8 to add the effective date of 6/21/11 and that the total cost is within the 2010-11 budget.**

- B.8.** Bid for Document Imaging & Records Management Software Installation, Integration, Maintenance & Management 2011-2012 #300, **effective 6/21/11.**

Bid advertised: June 10, 2011  
 Bid Mailed: June 12, 2011 (Electronically)  
 Bid opened: June 21, 2011  
 Number of Invitations to bid mailed: 5  
 Number of bids received: 1

Recommendation: That award based on low cost satisfactorily meeting bid specifications be made to Accelerated, East Meadow, NY 11554 in the amount of \$38,190.00

Estimated total cost is within the 2011-12 **2010-11** budget.

- B.9.** Recommendation to approve a credit change order to Paza Contracting Corp., General Construction Contractor for the Hilltop Academy, for supply and installation of one window, which has been deleted from their contract in the amount of \$750.00. There original contract amount of \$38,000 will be reduced to \$37,250.00.
- B.10.** Reserve recommendations to the BOE.

In anticipation of revenues for 2010-11 exceeding expenditures, we recommend the following actions with respect to the reserve funds maintained by the district:

**(i) Workers Compensation Reserve Fund**

Recommendation pursuant to Section 6-j of General Municipal Law, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby affirms the previous establishment and continuation of a Reserve Fund known as the Workers Compensation Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of compensation and benefits and other authorized expenses since the district elects to self-insure
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-j of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and
  - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be added to the reserve as of June 30, 2011 shall be no more than \$1,000,000 to bring the total in the reserve to \$2,200,000 or the liability determined by our actuary, whichever is less.

**(ii) Retirement Contribution Reserve Fund**

Recommendation pursuant to Section 6-r of General Municipal Law, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby affirms the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund.

2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
  
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.
  
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.
  
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
  
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and
  - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
  
7. The amount to be added to the reserve as of June 30, 2011 shall be no more than \$500,000 bringing the total amount in the reserve to \$3,720,000.

**(iii) Employee Benefit Accrued Liability Reserve Fund**

Recommendation pursuant to Section 6-p of General Municipal Law, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby affirms the previous establishment and continuation of a Reserve fund known as the Employee Benefit Accrued Liability Reserve Fund.
  
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
  
3. Monies in the Reserve Fund may be appropriated only for the payment of:

- a) The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave, and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
  - b) The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
- a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and
  - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2011 will be unchanged from the amount which had been reserved as of June 30, 2010 plus interest accrued. [However, it is the intent of the district, in accordance with the certification of the NYS Comptroller, to apply \$939,606 from the fund to offset the reduction in state aid for 2010-11 and therefore decrease the tax levy.]

**(iv) Unemployment Insurance Payment Reserve Fund**

Recommendation pursuant to Section 6-m of General Municipal Law, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby establishes a Reserve Fund known as the Unemployment Insurance Payment Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
  - a) budgetary appropriations;
  - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
  - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of the cost

including interest of reimbursing the State Unemployment Insurance Fund for payments made by the State Fund on behalf of the District to claimants.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:

- a) the source, date, and amount of each sum paid into the fund;
- b) the purpose, date, and amount of each payment from this fund; and
- c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

7. The amount to be added to the reserve as of June 30, 2011 shall be no more than \$400,000 bringing the total in the reserve to no more than \$1,110,000.

**(v) Repair Reserve Fund**

Recommendation pursuant to Section 6-d of General Municipal Law, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby establishes a Reserve Fund known as the Repair Reserve Fund pursuant to the authorization of the voters in May 2009.

2. The source of funds for this Reserve Fund shall be:

- a) budgetary appropriations;
- b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
- c) such other funds as may be legally appropriated.

3. Monies in the Reserve Fund may be appropriated only for the payment of the cost of repairs to capital improvements or equipment that does not recur annually or at shorter intervals.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-d of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other

applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:
  - a) the source, date, and amount of each sum paid into the fund;
  - b) the purpose, date, and amount of each payment from this fund; and
  - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2011 shall be no more than \$205,000.

**(vi) Transfers to Capital Reserve Funds**

Recommendation that the Board of Education hereby authorizes a transfer from the 2010-11 General Fund to the 2007 Capital Reserve Fund an amount not to exceed \$1,000,000 based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2011 pursuant to the voter authorization of May, 2007. [This will complete the voter-authorized transfer of a total of \$10,000,000]

Recommendation that the Board of Education hereby authorizes a transfer from the 2010-11 General Fund to the 2011 Capital Reserve Fund an amount not to exceed \$2,000,000 based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2011 pursuant to the voter authorization of May, 2011.

- B.11.** Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at 55.5 cents per mile (IRS rate) for the period of 7/1/11 thru 12/31/11 in accordance with IRS Announcement 2011-40.
- B.12.** Recommendation to approve change order no. 2 to Excel Builders Group on the High School Cafeteria Renovation in the amount of \$13,063.62. This change order is for the removal of the existing kitchen hood and the installation of a new kitchen hood that is in accordance with the Department of Health and fire requirements. (Excel Builders Group's contract will be increased to \$917,856.62.

- B. 13.** Recommendation to accept the following Extra classroom activity fund reports:

**Attachment B.13.**

Middle School:	May 2011
High School:	May 2011

**Mr. Haber spoke about business agenda item B.8 and he suggested that it be board policy to re-bid for services and items when there is only one bidder.**

**Mr. Haber moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline,**

**Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Items numbered B.1 as amended, B.2, B.3, B.4, B.5, B.6, B.7, B.8 as amended, B.9, B.10, B.11, B.12 and B.13.**

**CURRICULUM AND INSTRUCTION**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on May 2, 2011; May 4, 2011; May 11, 2011; May 12, 2011; May 18, 2011; May 25, 2011; June 8, 2011; and June 16, 2011.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on May 4, 2011; May 5, 2011; May 6, 2011; May 10, 2011; May 11, 2011; May 12, 2011; May 13, 2011; May 16, 2011; May 17, 2011; May 18, 2011; May 19, 2011; May 20, 2011; May 23, 2011; May 24, 2011; May 25, 2011; June 1, 2011; June 2, 2011; June 6, 2011; June 7, 2011; June 9, 2011, June 13, 2011.

**C&I.3** Recommendation to approve the contract between Textbook Central and the Roslyn School District for management of textbook distribution to non-public school children for the 2011-2012 school year at \$25.00 per student administrative fee plus cost of textbooks (approximately 180 students) for a total estimated to be \$22,000.00.

**C&I.4** Recommendation to approve Wilfredo Abrahante to attend the New York State Association of Foreign Languages Summer Institute “21<sup>st</sup> Century Skills” in Oneonta, New York from August 2 through 5, 2011 at an estimated cost to the district of \$775.00.

**C&I.5** Recommendation to appoint the following curriculum writers for the 2011-2012 school year as per RTA contract:

<u>Writer</u>	<u>Curriculum</u>	<u>Hours Approved</u>
Jennifer DiPietro	Career and Financial Management	5
Sallykaye Kaufman		5
Jennifer DiPietro	Sports and Entertainment	5
Sallykaye Kaufman	Marketing	5
Mardi Braun	Math and Money in the	5
Sallykaye Kaufman	Marketplace 1 & 2 (2 courses)	5
Marigrace Cirringione	Gothic Fiction	5
Brooke Kelson	Re-writing the Ninth Grade Final	8
Renee MacNear		8
Nancy Muller		8

<u>Writer</u>	<u>Curriculum</u>	<u>Hours Approved</u>
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Jolene Grgas Segal Thomas Kaufman	Re-writing the Tenth Grade Final	8 8
Guy Barnett Mark Carman	Algebra II and Trigonometry	15 15
Terisa Charles William Marvin	Chemistry-Physics	5 5
Laura Wenzel Shannon Kenniff	Marine Biology – Lab Activities and Assessments	15 15
Mary Cronin Thomas Kundmueller William Marvin Irena Tsavevsky	Honors Physics	5 5 5 5
Michaela Morales Daniel Freeman	Social Skills	5 5
Catherine Lenoci	Are You Sick Again? Common Ailments of the Young and Restless	5
Andrea Pearlman	Child Psychology	5
Cecily Lawrence	French IV Honors	5
Jennifer Sheehan	Short Stories	5
Alejandro Elena	Spanish in the Workplace	5
Amy Fetters Kristina Wood	Scope and Sequence for Sixth Grade Mathematics	5 5
Tiffany Oliver Josephine O’Grady James Best Gabriella Gizzi Terrie Lorge Denise Samide Kristopher Schmitt	A Long Walk to Water	10 10 10 10 10 10 10
Loretta Fonseca Gabriella Gizzi	Revision of Algebra I Curriculum	10 10
<u>Writer</u>	<u>Curriculum</u>	<u>Hours Approved</u>

Diana Zabaleta Grasso	Seventh Grade Social Studies For Self-Contained Class	5
Harriet Spivack	Expansion and Enrichment of the Sixth Grade SAIL Art Program	5
Jessica Lang	Pre-Intervention Program	10
Stacie Rosenberg	for RTI	10
Delfina Hennep		10

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Items numbered C&I.1, C&I.2, C&I.3, C&I.4 and C&I.5.**

### **BOARD OF EDUCATION**

**BOE.1 Recommendation** that the Board of Education of the Roslyn Union Free School District conduct the **second** reading of Policy #6630 – Fund Balance. **(Attachment BOE.1)**

**BOE.2** BE IT RESOLVED that the President of the Board of Education is authorized to enter into an Agreement resolving a contemplated request for an impartial hearing filed on behalf of student #1980.

**BOE.3** RESOLUTION OF THE ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK (THE “DISTRICT”) AUTHORIZING THE REFINANCING OF THE DISTRICT’S MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT, DATED FEBRUARY 18, 2009, RELATING TO THE DISTRICT’S ENERGY PERFORMANCE CONTRACT; DELEGATING CERTAIN POWERS TO THE PRESIDENT OF THE BOARD OF EDUCATION IN CONNECTION THEREWITH; AND MAKING CERTAIN OTHER DETERMINATIONS RELATED THERETO.

### Recitals

WHEREAS, on February 18, 2009, the Roslyn Union Free School District (the “District”) entered into a Master Equipment Lease/Purchase Agreement (the “Lease Agreement”) with Banc of America Public Capital Corp. (the “Lessor”), to finance, on a tax-exempt basis, certain energy conservation measures undertaken by the District pursuant to an energy performance contract;

WHEREAS, the annual rate of interest for the Lease Agreement is 4.805% and the final maturity date is February 18, 2024, subject to pre-payment on any lease payment date for an amount equal to the principal balance remaining unpaid, plus a pre-payment premium of one per centum (1%) of such principal balance due on such lease payment date; and

WHEREAS, based upon the recommendation of New York Municipal Advisors Corporation (“NYMAC”), the District’s Financial Advisor, the District now seeks to

refinance said Lease Agreement and achieve certain annual savings associated therewith, and has recommended that the District solicit proposals from financial institutions in connection with such refinancing.

Now therefore,

THE BOARD OF EDUCATION OF THE ROSLYN UNION FREE SCHOOL DISTRICT, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) AS FOLLOWS:

Section 1. The Roslyn Union Free School District (the "District") is hereby authorized to refinance the Master Equipment Lease/Purchase Agreement, dated February 18, 2009 (the "Lease Agreement"), with the Bank of America, N.A. or its designees (the "Lessor"). The Lease Agreement as refinanced shall be referred to as the "Refinanced Lease Purchase Agreement".

Section 2. The Board of Education hereby determines that the District shall solicit and accept proposals for the refinancing of the Lease Agreement.

Section 3. The Assistant Superintendent for Business is hereby authorized to direct New York Municipal Advisors Corporation ("NYMAC"), the District's Financial Advisor (the "Financial Advisor"), to promptly circulate a Request for Proposals ("RFP") to at least three financial institutions and to any and all other parties as shall request same. The Financial Advisor shall provide the Assistant Superintendent for Business with a list of the firms to which such RFP is sent.

Section 4. Following receipt of the responses to the RFP, the Financial Advisor is hereby requested to provide a written evaluation of the responses and its recommendation to the President of the Board of Education on behalf of the Board of Education.

Section 5. The President of the Board of Education, as chief fiscal officer of the District, acting on behalf of the Board, is hereby authorized to negotiate, approve, enter into, execute, and deliver any and all contracts, agreements, and other documents necessary or incidental to effectuate the refinancing of the Lease Agreement; and such contracts, agreements and other documents are hereby approved.

Section 6. By a signed written instrument, the President of the Board of Education may designate specifically identified officers or employees of the District to execute and deliver, on behalf of the District, any documents relating to the refinancing of the Lease Agreement.

Section 7. The principal amount of the refinancing of the Refinanced Lease Purchase Agreement shall not exceed \$3,635,173.35. The term of the Refinanced Lease Purchase Agreement shall not extend beyond February 18, 2024.

Section 8. The District's obligations under the Refinanced Lease Purchase Agreement shall be subject to annual appropriation or renewal by the Board of Education and the District's obligations under the Refinanced Lease Purchase Agreement shall not constitute a general obligation of the District or indebtedness under the Constitution or laws of the State of New York.

Section 9. The President of the Board of Education is hereby authorized to take any and all other actions necessary or desirable in connection with the refinancing of the Lease Agreement.

Section 10. This resolution shall take effect immediately.

**Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to approve Agenda Items numbered BOE.1, BOE.2 and BOE.3.**

**Ms. Ben-Levy moved to take out of order the following items moved by Mr. Dragone from the floor to add Board of Education agenda items numbered BOE.4, BOE.5 and BOE.6.**

**BOE.4 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement with the Roslyn Administrators and Supervisors Association (the "RASA") dated June 2, 2011 in the form attached hereto;**

**BE IT FURTHER RESOLVED that the Board of Education herewith authorizes the Superintendent of Schools to execute said Memorandum of Agreement on its behalf.**

**BOE.5 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement with the Roslyn Administrators and Supervisors Association (the "RASA") dated June 15, 2011 in the form attached hereto;**

**BE IT FURTHER RESOLVED that the Board of Education herewith authorizes the Superintendent of Schools to execute said Memorandum of Agreement on its behalf.**

**BOE.6 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement with the Roslyn Administrators and Supervisors Association (the "RASA") dated June 30, 2012 in the form attached hereto;**

**BE IT FURTHER RESOLVED that the Board of Education herewith authorizes the negotiating representatives of the School District to execute said Memorandum of Agreement.**

Dr. Valauri moved, seconded by Mr. Stern and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to add and approve Agenda Items numbered BOE.4, BOE.5 and BOE.6.

Public Comments #2 – The following items were discussed during public comments: Eleanor Russell, RTA president, on behalf of the Roslyn teachers we would like to congratulate you on his choice of selecting the superior Apple product over Dell.

**Adjournment**

There being no further business to come before the Board of Education, Dr. Valauri moved, seconded by Mr. Stern and it was carried by a vote of 4-0 (Ms. Kline, Mr. Saffron and Mr. Seinfeld absent) to adjourn at 10:21 p.m.

Respectfully submitted,

*Cathie L. Britt*

Cathie L. Britt  
District Clerk