

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, September 16, 2010

8:30 p.m.

Held in the Administration Building Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Adam Haber
Dani E. Kline
David Seinfeld
Stanley D. Stern
Bruce G. Valauri

ALSO PRESENT

Dan Brenner, Ph.D	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Edward A. Salina, Jr., Ed.D	Assistant Superintendent for Administration
Cathie L. Britt	District Clerk
Carrie Anne Tondo, Esq.	Ingerman Smith, LLP
Nicole Berman	Student Delegate

ABSENT

Allison Brown	Assistant Superintendent for Curriculum & Instruction
---------------	---

7:00 p.m.-Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 7-0 that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:50 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:55 p.m.

8:30 p.m.-Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting(s):
September 2, 2010

Mr. Stern moved, seconded by Mr. Seinfeld and it was carried by a vote of 6-0 (Ms. Kline was out of the room) to accept the minutes from the September 2, 2010 Board of Education meeting.

Board President's Comments

Ms. Ben-Levy reported the school year got off to a wonderful beginning and there is a great deal of happiness in every corner of the district.

Superintendent's Comments

Dr. Brenner said we're off to a good start and pointed out that the board room was decorated with cave paintings created by the students from the Heights School. As we start the new school year, he said the tradition of decorating the board room with artwork from each school and holding a board meeting at each of the schools will continue. The marching band had their first performance this evening and unfortunately the football game was postponed due to the rain.

Finally, he said there was good news to report and asked Mr. Dragone to discuss it. Mr. Dragone announced the district sold \$7 million dollars in Tax Anticipation Notes (TANS) at a rate of .636%, which will result in significant budgetary savings for the 2010-11 school year.

Student Delegate's Comments

Ms. Berman said the first OCC meeting was held this week, which for the first time included the freshman class. The OCC discussed their goals for the year, which is to make the existing activities even bigger and better this year. Finally, she reported the students are busy getting ready for Homecoming.

Discussion Item(s):

1. K G & D – Presentation on Cafeteria

Eric Kaeyer of KG&D Architects gave a PowerPoint presentation of the High School cafeteria renovation project. He discussed the planning and design process, including the pricing, specifications and materials proposed. All project design documents were reviewed by a professional cost estimator and he reported that he was comfortable with the construction documents.

He reiterated the district's goal to transform the existing space into an exciting and welcoming space for students to congregate and where meetings and clubs could gather. The renovation will also include flexible inside student seating and the creation of a new exterior terrace for warm weather seating.

The new design will utilize green technology by installing energy saving kitchen equipment, increasing the use and visibility of recycling programs, using long life fixtures and creating a design that maximizes the natural daylight. Smaller tables and walk-up booths support the flexible seating model; however, larger tables and booths along the cafeteria wall are no longer part of the design due to design and cost considerations. Current seating capacity is 220 and the new design provides for approximately a 50% increase in seating to about 300 total seats. The renovation includes an upgrade to the heating and ventilation system to include air conditioning.

Mr. Kaeyer provided an overview of the project schedule as follows:

- | | |
|--------------------------------------|-------------------------|
| ➤ Design Phase | June – July 2010 |
| ➤ Construction Document Phase 2010 | August – October |
| ➤ SED Submission | October 2010 |
| ➤ Bid/Award | January – February 2011 |
| ➤ Construction Part 1 (Preparation) | March – April 2011 |
| ➤ Construction Part 2 (Kitchen) | May – August 2011 |
| ➤ Construction Part 3 (Café/Servery) | Last June/August 2011 |

During the last month of school the kitchen will be closed to allow construction to begin. Food service will be provided but will be limited during this time. Students will be allowed to use the cafeteria (seating area) during the entire school year.

Mr. Kaeyer addressed and answered all questions posed by the board. The question was asked as to when the district would receive the grant money given the concerns about the current state of New York State finances. Mr. Dragone explained the district does not receive funding upfront but rather will be reimbursed from Dormitory Authority of the State of New York (DASNY) after October when the district begins to expend money on the project.

The board reiterated the original directive given which is, it is the board's expectation that this project be completed on time and on budget. The board acknowledged that the renovation of the high school cafeteria is a massive undertaking and one that will certainly encounter bumps along the way; regardless, the end result will be a student-focused, state-of-the-art and exciting high school cafeteria.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

The following items were discussed during public comments: a resident spoke that it would be a great idea to have the new cafeteria design presented to the HS PFA and a resident spoke about the new cafeteria design.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

Dr. Salina moved from the floor to add the following Addendum to Personnel Agenda Item numbered P.1, Personnel Action Report, P.1 Professional items numbered 15 through 39.

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional, page 5)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified, page 7)**

P.3 BE IT RESOLVED that the Board of Education hereby approves the compensation schedule for non-aligned staff for the term of July 1, 2010 through June 30, 2011 in accordance with the schedule attached hereto; **BE IT FURTHER RESOLVED** that the Board of Education authorizes the Board President to execute the employment agreements with said employees in a form to be approved by District counsel. **(Attachment P.3, page 9)**

Mr. Stern asked why the compensation schedule for non-aligned staff did not include the percentage change. Mr. Dragone responded it never did and the percentage increase ranged from 0% to 1%.

By a vote of 7-0, the board unanimously agreed that the compensation schedule for non-aligned staff include both the previous year's salary and current salary. Mr. Dragone asked the District Clerk to remind Human Resources to include this information next year.

Dr. Salina moved from the floor to amend Adult Education Instructors for Fall 2010 through Spring 2010, Attachment P.4 as indicated.

P.4 Recommendation to approve the Adult Education Instructor Salaries for the Fall

2010 and Spring 2011 sessions as (**Attachment P.4, page 11**).

Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 7-0 to approve Agenda Items numbered P.1 as amended, P.2, P.3 and P.4 as amended.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)

- (i) Contractor: Winthrop Pediatric Associates, P.C.
Services: School Physician & Healthcare Services for the period of September 1, 2010 thru June 30, 2011 [Addendum to the agreement – 3rd and final term]
Fees: \$ 32,726.00
Total estimated to be \$ 32,726.00
[All terms and provisions set forth in the January 28, 2009 agreement shall continue in full force and effect]

- (ii) Contractor: Professional Orthopedic & Sports Physical Therapy
Services: Athletic trainers for the 2010-11 school year
Fee: Total estimated to be \$ 59,375.00
[The fee remained unchanged from the 2009-10 school year.]

B.2. The following contract was approved at the June 30, 2010 BOE meeting Item B.25. [The following additional information is being offered for the purpose of processing invoices]:

- (i) Contractor: Home Care Therapies, LLC
d/b/a Horizon Healthcare Staffing
Services: Nursing, Physical Therapy, Occupational Therapy and Speech Therapy services for the period of July 1, 2010 thru June 30, 2011
Fees: \$ 69.00 / 30 minute session OT/PT (1-2 students)
\$ 45.00 / 30 minute session OT/PT (3 or more students)
\$145.00 / evaluation OT & PT
\$ 77.00 / 30 minute session Speech (1-2 students)
\$ 52.00 / 30 minute session Speech (3 or more students)
\$175.00 / evaluation Speech
\$ 21.00 / hour Certified Nurse's Aide
\$ 38.00 / hour LPN
\$ 47.50 / hour RN
Total estimated to be \$100,000.00

B.3. Recommendation to approve Capital Budget appropriation transfer requests as per **Attachment B.3., page 15.**

Mr. Dragone moved from the floor to add Business Agenda Item B.4.

B.4 Recommendation to approve General Fund Appropriation Transfer Requests as per **Attachment B.4.**

Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 7-0 to approve Agenda Items numbered B.1, B.2, B.3 and the addition of B.4.

CURRICULUM AND INSTRUCTION

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 12, 2010.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 25, 2010.

Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 7-0 to approve Agenda Item numbered C&I.1 and C&I.2.

BOARD OF EDUCATION

BOE.1.RESOLVED, that the Board of Education of the Roslyn Union Free School District, as lead agency for the actions contemplated herein, after review of the actions proposed at the Roslyn Field House, 6 NYCRR § 617.5, and the opinion provided by BJLJ Engineers and Architects, P.c., hereby determines that the additions and alterations are all Type 4+ II actions pursuant to 6 NYCRR Part 617.5 (c) (2) and (8) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment. (**Attachment BOE.1, page 17**)

Mr. Stern moved, seconded by Mr. Valauri and it was carried by a vote of 7-0 to approve Agenda Items numbered BOE.1.

Public Comments #2

The following items were discussed during public comments: on behalf of the RTA, Ms. Russell distributed to the board the 2010-11 magnetic calendar.

EXECUTIVE SESSION

Mr. Seinfeld moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to adjourn to Executive Session at 9:50p.m.

Adjournment

There being no further business to come before the Board of Education, Mr. Seinfeld moved, seconded by Mr. Stern and it was carried by a vote of 7-0 to adjourn at 11:10pm.

Respectfully submitted,

Cathie L. Britt

**Cathie L. Britt
District Clerk**