

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, November 4, 2010**

**8:30 p.m.**

**Held in the Administration Building Board Room**

Meryl W. Ben-Levy, President  
Clifford Saffron, Vice President  
Adam Haber  
Dani E. Kline  
David Seinfeld  
Stanley D. Stern

**ALSO PRESENT**

Allison Brown

Assistant Superintendent for Curriculum &  
Instruction

Joseph C. Dragone  
Nicole Berman  
Cathie L. Britt

Assistant Superintendent for Business  
Student Delegate  
District Clerk

**ABSENT**

Dan Brenner, Ph.D  
Edward A. Salina, Jr., Ed.D  
Bruce G. Valauri

Superintendent  
Assistant Superintendent for Administration

**7:00 p.m.-Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0 (Dr. Valauri absent) that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:40 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:45 p.m.

**8:30 p.m.-Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Acceptance of Correspondence (Attachment C, page 7)

**Ms. Kline moved, seconded by Mr. Saffron and it was carried by a vote of 6-0 (Dr. Valauri absent) to accept correspondence.**

Recommendation to accept the minutes from the following meeting(s):  
October 21, 2010

**Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Dr. Valauri absent) to accept the minutes from the October 21, 2010 Board of Education meeting.**

Recommendation to accept Check Warrants for September 2010 (reviewed by Ms. Kline)

**Mr. Saffron moved, seconded by Mr. Stern and it was carried by a vote of 6-0 (Dr. Valauri absent) to accept the check warrants for September 2010.**

Recommendation to accept the Claims Auditor's Report(s) for: July 2010, August 2010 and September 2010

**Ms. Sheffield presented and discussed the Claims Auditor's Reports with the Board of Education. Mr. Saffron thanked Ms. Sheffield for her diligence and for all her efforts with respect to this critical process and function for the district.**

**The Board unanimously agreed and requested the Claims Auditor's Report be provided to the Board monthly in the board's update packet and the entire quarterly report be reproduced and presented at the board meeting when Ms. Sheffield formally presents to the board.**

**Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Dr. Valauri absent) to accept the Claims Auditor's Reports for July 2010, August 2010 and September 2010.**

Recommendation to accept the Treasurer's Report for September 2010 (**Attachment T, page 9**)

**Ms. Zhang presented and discussed the Treasurer's Report for September 2010 with the Board of Education.**

**Ms. Stern moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Dr. Valauri absent) to accept the Treasurer's Report for September 2010.**

## **Board President's Comments**

Ms. Ben-Levy recognized the beautiful artwork by the students of East Hills adorning the board room walls.

## Superintendent's Comments

On behalf of the Superintendent and in Dr. Brenner's absence, Ms. Brown discussed Superintendent's Conference Day held on November 2, 2010. A copy of each program's agenda will be sent home to the Board. Ms. Brown spoke about the engaging workshops attended by the staff and the wonderful presenters, including Roy Peter Clark and Pat Patterson.

Mr. Dragone spoke about the wonderful Martin Luther King Scholarship Dinner attended by members of the Board and administration, and he thanked Barry Edelson and his staff for all their hard work.

Ms. Brown introduced Josh Cabat, who honored and spoke about the remarkable teaching tools developed by Larry Reiff and he presented Mr. Reiff with a certificate of recognition for his participation at the NYS English Council's Annual Conference.

- **Staff Recognition**

Larry Reiff                      Presenter at the NYS English Council's Annual Conference on October 21 and 22 in Albany. His presentation is officially entitled: *Using Social Networking to Teach Shakespeare.*

- **Student Recognition**

Mr. Scanlon introduced Dr. Allyson Weseley, the district's Coordinator of Secondary Research, who discussed the Siemens Math, Science and Technology Competition and honored the following Finalist and 3 Semifinalists with a certificate of recognition.

Siemens Math, Science and Technology Competition

**Nikhil Mehandru**, Senior - *Regional Finalist*

**Brian Do**, Senior – *Semifinalist*

**Scott Gladstone**, Senior – *Semifinalist*

**Evan Schneider**, Junior – *Semifinalist*

## Student Delegate's Comments

Ms. Berman spoke about the fantastic decorations and celebrations for Halloween. She announced the OCC newsletter kicked off today and was distributed to each English class. Each OCC chair and committee members wrote an article for the newsletter. The next activity planned is the pie eating contest and Self-Awareness Day is scheduled for Tuesday, November 9, where each class will be participating in various information sessions.

### Discussion Item(s):

1. Summer Academic Program Presentation – Barbara Schultz

Ms. Schultz gave a presentation on the Summer Academic Program and explained instead of discussing the various aspects of the program she wanted to discuss with the Board why we offer a summer program. She spoke there is a great deal of research specifically designed and focused on summer learning programs. One of the

leading researchers is Harris Cooper, a professor at Duke University, who concluded the goal of summer programs is to prevent summer learning loss for students who are less affluent. Ms. Schultz highlighted the twelve principles a summer program should include and she spoke how critical the district's program is to level the playing field for those less affluent students. Ms. Schultz praised the wonderful teachers who support this program and she thanked the Board of Education for their continuous support.

## 2. Capital Fund Financial Report (**Separate Attachment**)

Mr. Dragone distributed and discussed with the Board the annual capital fund report, which he mentioned will be added to the district's website. Mr. Dragone explained the district does not expend one penny more than the Board appropriates. He explained it is possible that during the course of a project there may be money encumbered which was originally appropriated, never spent, and then subsequently liquidated. This will result in a net appropriation which is less than the amount that has been encumbered or liquidated. Mr. Dragone explained the unencumbered balance will be the difference between the amount that was appropriated and the amount that was encumbered *and* expended.

### County Guarantee Discussion

Mr. Dragone announced the Nassau County legislature passed a law which imposes on the school district the mandate to fix the county's assessment mistakes, which could ultimately result in a \$1.5 million dollar impact to the district's budget.

Ms. Ben-Levy explained the district's counsel has advised the law certainly seemed clear, in that along with the right to assess comes the obligation to refund. This law is expected to be challenged and there is an outstanding question as to whether or not the Nassau County Legislature could legally pass such a law without approval by the state.

The Board entered into a discussion about what impact this law would potentially have for the district in terms of expenses, staffing, funding, etc. and it was concluded the district must take the responsible course of action and plan for it financially; however, it is clear there are more questions than answers at this time.

## **PUBLIC COMMENT #1 Limited to Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

**No public comments at this time.**

## **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

## **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:  
**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional, page 51)**

**Mr. Stern moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Dr. Valauri absent) to approve Agenda Items numbered P.1.**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)
- (i) Contractor: Jericho Terrace  
Services: Catering and Facilities for 2011 Senior Prom  
Fees: The entire cost of this affair will be paid by students and student fund-raising activities of the Class of 2011; no district funds will be used.
  - (ii) Contractor: Hicksville UFSD  
Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in Hicksville for the period of 7/1/10 thru 6/30/11  
Fees: \$ 17,000.00  
Total estimated to be \$17,000.00
- B.2.** Recommendation to approve the following flow-through contracts: [The Individuals with Disabilities Act (IDEA) requires the use of federal flow-through funding for pre-school and school age disabled children. The 611 Grant is for all students; the 619 Grant is an additional amount for students 5 years or younger]
- (i) Contractor: BOCES  
Services: Instructional services for 3 students for the 2010-11 school year  
Fees:  
**611 Grant**  
\$2,136.00 per student (3 students)  
**619 Grant**  
\$ 777.00 per student (3 students)  
Total will be \$8,739.00
  - (ii) Contractor: Developmental Disabilities Institute, Inc.  
Services: Instructional services for 2 students for the 2010-11 school year  
Fees:  
**611 Grant**  
\$2,136.00 per student (2 students)  
Total will be \$4,272.00
  - (iii) Contractor: Maryhaven Center of Hope

Services: Instructional services for 1 student for the 2010-11 school year  
Fees:  
**611 Grant**  
\$2,136.00 per student (1 student)  
Total will be \$2,136.00

(iv) Contractor: All About Kids  
Services: Contractual services for 1 student for the 2010-11 school year  
Fees:  
**611 Grant**  
\$ 712.00 per student (1 student) related services only  
**619 Grant**  
\$ 259.00 per student (1 student) related services only  
Total will be \$ 971.00

(v) Contractor: Brookville Center for Children's Services  
Services: Instructional services for 12 students for the 2010-11 school year  
Fees:  
**611 Grant**  
\$2,136.00 per student (10 students)  
\$ 712.00 per student (2 students) related services only  
**619 Grant**  
\$ 777.00 per student (10 students)  
\$ 259.00 per student (2 students) related service only  
Total will be \$31,072.00

(vi) Contractor: Brookville Center for Children's Services  
Children's Education Center  
Services: Instructional services for 5 students for the 2010-11 school year  
Fees:  
**611 Grant**  
\$2,136.00 per student (4 students)  
\$ 712.00 per student (1 student) related services only  
**619 Grant**  
\$ 777.00 per student (1 student)  
\$ 259.00 per student (1 student) related services only  
Total will be \$10,292.00

**B.3.** Recommendation to approve a Capital Budget appropriation transfer requests as per **Attachment B.3., page 55.**

**B.4.** Recommendation to approve a budget appropriation transfer request in the amount of \$45,000.00 from A1620-423-08-9000-310 (Oper Fuel Oil HS – prior balance \$45,000.00) to A1621-443-03-9000-310 (Maint Prof/Tech Svcs – prior balance \$-11,112.72) [To pay BBS (HS rest rooms) and KG&D (HS cafeteria) – The general fund will be reimbursed from the capital fund when projects are approved by SED.]

**Mr. Saffron inquired about what caused the negative balance and he asked Mr. Dragone to provide more details surrounding how this fund has a negative unencumbered balance. Mr. Dragone responded his will investigate.**

**B.5.** Recommendation to approve a budget appropriation transfer request in the amount of \$11,000.00 from A1620-423-06-9000-310 (Oper Fuel Oil HTS – prior balance

\$16,000.00) to A1621-443-03-9000-310 (Maint Prof/Tech Svcs – prior balance \$-11,112.72) [To cover the cost of an emergency tree removal at Heights.]

**B.6.** Recommendation that, pursuant to receipt of a gift in the amount of \$153.69 from Target, the board of education hereby accepts the gift, approves the expenditure of funds for the purpose of purchasing classroom supplies and increases the appropriation in A2110-450-06-0900-601 by \$153.69 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

**B.7.** Recommendation that, pursuant to receipt of a gift by East Hills School in the amount of \$322.56 from Target, the board of education hereby accepts the gift, approves the expenditure of funds for the purpose of purchasing classroom library books / book-of-the-month books and increases the appropriation in A2110-459-04-9000-401 by \$322.56 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

**B.8.** Bid for Middle School Yearbook 2010-2011

Bid advertised:	October 7, 2010
Bid mailed:	October 7, 2010
Bid opening:	October 26, 2010
Number of invitations to bid mailed:	4
Number of bids received:	1

Recommendation that award based on low cost satisfactorily meeting specifications be made to Heff Jones, Inc., of Brightwaters, NY 11718 in the amount of \$8,112.50

Estimated total cost is within budget allocation for the 2010-11 budget.

**B.9.** Recommendation to approve a payment of \$29,534.26 to Kaeyer, Garment & Davidson Architects, PC for Architectural Services rendered to the district pertaining to the High School cafeteria renovations. [Funds will be deducted from the General Fund code A1621-443-03-9000-310 until we receive SED approval, at that time capital funds will be transferred to the General Fund]

**B.10.** Recommendation to approve the addition of "Schedule B" to the Intermunicipal Agreement between the Town of North Hempstead and the Roslyn UFSD [This will allow the district to purchase trees thru the IMA - the agreement was originally approved by the BOE at its meeting on 10/24/2008 Item BOE.4.] (**Attachment B.10., page 57**)

**B.11.** Recommendation to accept the following Extraclassroom activity fund reports: (**Attachment B.11., page 59**)

Middle School:	July 2010
	August 2010
	September 2010
High School:	July 2010
	August 2010
	September 2010

**Mr. Dragone moved from the floor to add the Business agenda items B.12 and B.13**

as follows.

**B.12. Bid for High School Yearbook 2010-2011**

Bid advertised:	September 30, 2010
Bid mailed:	September 30, 2010
Bid opening:	October 12, 2010
Number of invitations to bid mailed:	4
Number of bids received:	3

Recommendation that award based on low cost satisfactorily meeting specifications be made to Walsworth Publishing Company, Hauppauge, New York in the amount of \$34,000.00 as they are the lowest responsible bidder.

**B.13. Recommendation to approve Capital Budget appropriation transfer requests as per Attachment B.13.**

**Mr. Stern moved, seconded by Mr. Saffron and it was carried by a vote of 6-0 (Dr. Valauri absent) to approve Agenda Items numbered B.1, B.2, B.3, B.4, B.5, B.6, B.7, B.8, B.9, B.10, B.11 and the addition of B.12 and B.13.**

**CURRICULUM AND INSTRUCTION**

**C&I.1 Recommendation** to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 20, 2010.

**C&I.2 Recommendation** to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on September 30, 2010; October 14, 2010 and October 18, 2010.

**C&I.3 Recommendation** to amend the cost of the trip for Michael Coffey and 2 students to attend the NYSSMA Winter Conference in Rochester, New York from December 2 through December 6, 2010. (Approved by BOE on 10/7/10 in the amount of \$3,643.00). Total cost has increased by \$75.00 for an amended total cost of \$3,718.00.

**C&I.4 Recommendation** to approve Victoria Schnittger and 2 students to attend the New York State Tennis Championships in Syracuse, New York from November 5 through 8, 2010 at an estimated cost to the district of \$1,549.00.

**C&I.5 Recommendation** to approve Allyson Weseley to attend the Siemens Regional Finals in Pittsburgh, PA from November 19 to November 20, 2010 at an estimated cost to the district of \$1,249.02

**Mr. Saffron moved, seconded by Mr. Stern and it was carried by a vote of 6-0 (Dr. Valauri absent) to approve Agenda Items numbered C&I.1, C&I.2, C&I.3, C&I.4 and C&I.5.**

**BOARD OF EDUCATION**

**BOE.1 Recommendation** to approve a payment in the amount of \$3,500 to Bennett Kielson Storch DeSantis Division of O'Connor Davies Munns & Dobbins, LLP for additional services rendered to the district for the audit of federal funds received through the ARRA program. (Tabled from 10/7/10 and 10/21/10 meetings).  
**[POSTPONED]**

**BOE.2 Recommendation** to add the American Cancer Society to the list of approved non-profit facilities users in accordance with policy 1500 (Attachment BOE.2, page 67)

**BOE.3 Recommendation** that the Board of Education hereby adopts the proposed amendment to Policy #1500, Public Use of School Facilities (Fee Schedule).  
**(Attachment BOE.3, page 69)**

**Mr. Dragone moved from the floor to add agenda item BOE.4 as follows.**

**BOE.4.** Recommendation that the Board approve the attendance of Dani Kline at the 38<sup>th</sup> Annual Federal Relations Network (FRN) Conference to be held on February 6-8, 2011 in Washington, D.C. at a cost not to exceed \$1,200.00.

**Mr. Saffron moved, seconded by Ms. Ben-Levy and it was carried by a vote of 6-0 (Dr. Valauri absent) to POSTPONE Agenda Item numbered BOE.1.**

**Mr. Stern moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Dr. Valauri absent) to approve Agenda Item numbered BOE.2, BOE.3 and the addition of BOE.4.**

#### **Public Comments #2**

The following items were discussed during public comments: a resident spoke about the 5<sup>th</sup> grade basketball travel team practice request.

#### **Adjournment**

**There being no further business to come before the Board of Education, Mr. Saffron moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Dr. Valauri absent) to adjourn at 10:14 p.m.**

Respectfully submitted,

*Cathie L. Britt*

**Cathie L. Britt  
District Clerk**