

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, November 18, 2010

8:00 p.m.

Held in the Roslyn Middle School Cafeteria

MINUTES

Meryl W. Ben-Levy, President
Adam Haber (arrived at 8:25pm)
Dani E. Kline
David Seinfeld (arrived at 9:30pm)
Stanley D. Stern
Bruce G. Valauri

ALSO PRESENT

Dan Brenner, Ph.D
Allison Brown

Superintendent
Assistant Superintendent for Curriculum &
Instruction
Assistant Superintendent for Business
Assistant Superintendent for Administration
Student Delegate
District Clerk

Joseph C. Dragone
Edward A. Salina, Jr., Ed.D
Nicole Berman
Cathie L. Britt

ABSENT

Clifford Saffron, Vice President

8:00 p.m.-Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Retiree Reception

INTRODUCTION OF RETIREES

Dr. Brenner, the Board of Education and administrators congratulated and spoke about the many and wonderful contributions each retiree has made to the District during their tenure and how their presence will be truly missed.

Catherine Dodd
Ellen Haas
Barbara Herman
Mel Levitan
Mary Liguori
John Manzone
Kimberly O'Malley
Marcia Rovell
Eleanor Russell
Michael Swanson
Lynda Trotta-Boehler
Steve Weiss

[Meeting adjourned for 15 minutes to celebrate retiree reception.]

Acceptance of Correspondence

Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 4-0 (Mr. Saffron absent; Mr. Haber and Mr. Seinfeld did not arrive yet) to accept correspondence.

Recommendation to accept the minutes from the following meeting(s):
November 4, 2010

Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 4-0-1 (Mr. Saffron absent; Mr. Seinfeld did not arrive yet and Dr. Valauri abstained since he was not present at that meeting) to accept the minutes from the November 4, 2010 Board of Education meeting.

Recommendation to accept the 2010 Roslyn Public Schools Emergency Management Plan (Safe Schools Against Violence in Education – SAVE 2010 binder).

Ms. Kline moved, seconded by Mr. Haber and it was carried by a vote of 5-0 (Mr. Saffron absent; Mr. Seinfeld did not arrive yet) to accept the 201 Roslyn Public Schools Emergency Management Plan (Safe Schools Against Violence in Education – SAVE 2010 binder).

Board President's Comments

Ms. Ben-Levy asked Mr. Haber and Mr. Stern to speak about their visit to the Middle School. Mr. Haber was very impressed with how well run the school is and he asked Mr. Palmadesso what he felt needed to be changed. Mr. Haber stated it was clear the restrooms need updating and he discussed Mr. Palmadesso's suggestion to consider the possibility of improving the school to have air conditioning, given the severe heat in the 6th grade wing. Mr. Haber visited

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several classrooms and spoke about the impressive education environment. He said it was a great tour and he appreciated everyone's efforts.

Mr. Stern thanked Mr. Palmadesso, Ms. Lynch, Ms. Schultz and the staff for their warm welcome and for all their hard work. He spoke about how beautifully kept and well run the Middle School is. Their tour included a visit to the science labs, language labs and the art studio. Mr. Stern spoke about the strong, good positive feeling in the school.

Mr. Palmadesso said it was nice to have the Board visit and that he and his staff greatly appreciate the Board's support and feedback this evening. He presented each trustee with a curriculum binder and the new Middle School vision statement and he spoke about the impact to the school and students who collectively read the book ***Three Cups of Tea***.

Ms. Ben-Levy explained discussions are under way to discuss the possibility of collaborating and partnering with neighboring school districts in an effort to discuss cost-savings ideas. She was approached by the Manhasset Public Schools and the North Shore School District and was asked if the district would be interested in possibly partnering with them. The Manhasset Public Schools has offered to host this discussion on January 10, 2011.

Ms. Ben-Levy asked the Board of Education to consider and vote on whether they support the district's attendance and participation at this forum. **The board unanimously voted to support the district's participation at the January 10, 2011 Joint Meeting with Neighboring Districts.**

Ms. Ben-Levy recognized and thanked Dr. Brenner and Dr. Salina for their tremendous efforts to put forth the iPad presentation held at the district last Friday.

Superintendent's Comments

Dr. Brenner spoke about the 130 educators who attended the iPad presentation to showcase the power of the iPad and its impact and uses in the educational process. He spoke about the groundbreaking possibilities the iPad has to offer and that the district will be rolling out a pilot program shortly. The presentation received very positive reviews and feedback. Dr. Brenner announced an iPad presentation for the community is scheduled for December 8, 2010. He thanked the CCPA for coordinating the communication and registration and he reported that to date they have received over 120 responses.

Student Delegate's Comments

Mr. Scanlon spoke about the 2nd Annual Self-Awareness Day held on November 9, 2010, and he commended Mr. Pilnick and Ms. McHugh for coordinating this massive effort. He explained it is a day for teachers, students and staff members to come together and attend grade-level appropriate events, which included a keynote address, breakout sessions and various assemblies.

Ms. Berman spoke about the different types of assemblies attended by each grade, including

Sexting, Drug Abuse, Nutrition and Choices at College. She announced the new OCC website is up and running and she thanked Scott Gladstone for all his hard work in developing the website. She distributed to the Board a copy of the OCC newsletter, which is also posted on the OCC website. Upcoming events include the candy cane sale, pie eating contest next week and the winter pep rally tentatively scheduled for the first week in January.

Dr. Brenner commended Mr. Scanlon, Mr. Pilnick and Ms. Murphy for all their hard work in coordinating this monumental task of creating a one-day schedule for 1100 students.

Discussion Item(s):

1. Adult Education Update – Barry Edelson

Mr. Edelson provided an update on the cooperative agreement entered into with the Herricks School District this past summer for the Adult Education program.

Some highlights from his presentation include:

- Moving the Adult Education Program to the Roslyn Annex provided the opportunity to expand the Adult Education Program offerings.
- The number of course offerings increased from 60 to 75, with nearly 100 class sections. The number of instructors increased from 39 to 52.
- Classes are held at the Herricks Community Center and the Roslyn Annex.
- Enrollment has increased 50% year over year.
- Revenue projection for Fall 2010 is \$148,705, as compared to Fall 2009 which was \$109,658.
- There are fewer cancellations than in the past due, in part, to the increased enrollment and multiple sections being offered.
- Effort is under way with Dr. Salina to create and allow for online registration.

The Board and Dr. Brenner entered into a discussion regarding the projected revenue, closing the deficit gap and a concern raised by a group of participants in one of the classes. Future course offerings to include cooking classes, master teaching classes where some of the High School teachers will come teach a class in a series, such as art & history, film & literature, etc.

2. Budget Timeline

Mr. Dragone presented to the Board the draft of the 2011-2012 budget timeline and he spoke effort is under way to develop the 2011-2012 budget. He asked the board for input as to the format they would prefer the budget be presented.

Presentation options include:

1. By Administrator
2. By Building and non-building functions
3. By Function
4. By Object – e.g. supplies and material for the entire district, etc.

Mr. Dragone also asked the board for direction in terms of the budget guidelines to follow. At Dr. Brenner's direction, he explained the following guidelines have been provided to each administrator.

1. No increase in any supplies, materials, contracted services, etc.
2. Equipment purchases must be presented with the proper documented justification
3. Salary increases by contractual obligation only
4. Any ideas for a new program for staffing over and above the staffing guidelines must be provided in writing to the Superintendent and all Assistant Superintendents. Any ideas for capital projects to be submitted to Mr. Mohrman for consideration and review.

Mr. Dragone explained the very preliminary numbers are frightening and includes the teachers' retirement increase from 8.6% to slightly over 11%. This assumes no increase in salaries. He noted the district is waiting on the final health insurance increase and it is anticipated at this time that it could result in an increase of 13-15%.

Mr. Haber asked to see for each budget line the actual expenditures for the past two (2) years and the projected expenditures for this year. Mr. Seinfeld said he would like to see the budget as it affects students, therefore, by the building level. Dr. Brenner responded this information can be provided regardless of the presentation method agreed upon.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments at this time.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional, page 7)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution

be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified, page 9)**

- P.3. BE IT RESOLVED** that the Board of Education hereby approves the attached Salary and Benefits agreements for the 2010-2011 school year between the Board of Education and certain non-aligned employees and confidential support staff in accordance with the compensation schedules previously approved by the Board of Education at its September 16, 2010 public meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Salary and Benefits agreements. **[TABLED]**

- P.4. BE IT RESOLVED** that the Board of Education hereby approves the attached Salary and Benefits agreements for the 2010-2011 school year between the Board of Education and certain Central Office Administrators in accordance with the compensation schedules previously approved by the Board of Education at its September 16, 2010 public meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Salary and Benefits agreements. **[TABLED]**

Ms. Kline moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Items numbered P.1 and P.2.

Ms. Kline moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Saffron absent) to TABLE Agenda Items numbered P.3 and P.4.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

Mr. Dragone moved from the floor to correct Business agenda item numbered B.1.iv to reflect the Autism Program.

- B1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)

- (i) Contractor: Long Island University
- Services: Rental of Tilles Center for 2011 high school graduation ceremony and rehearsal
- Fees: \$9,554.00 for graduation ceremony
\$ 891.00 for graduation rehearsal
Total estimated to be \$ 11,000.00

- (ii) Contractor: The Hagedorn Little Village School
 Services: Residential Instruction for 1 student for the period of 7/1/10 thru 6/30/11
 Fees: \$ 6,505.00 tuition Summer 2010
 \$45,031.60 tuition school year (includes speech @ \$118.00/hour)
 Total estimated to be \$51,536.60
- (iii) Contractor: The Summit School (Jamaica Estates)
 Services: Instructional services for 1 student for the period of 9/1/10 thru 6/30/11
 Fees: \$ 28,906.00 tuition school year
 Total estimated to be \$28,906.00
- (iv) Contractor: Brookville Center for Children's Services, Inc.
 Services: ~~Autism Program ABA, Speech, Physical and Occupational Therapy Services~~ for 2 students for the period of 7/1/10 thru 6/30/11
 Fees: \$ 9,834.00 / student – Summer 2010
 \$59,002.00 / student – school year
 Total estimated to be \$137,672.00

- B.2.** Recommendation to approve a Capital Budget appropriation transfer requests as per **Attachment B.2., page 11.**
- B.3.** Recommendation that, pursuant to receipt of a gift in the amount of \$88.57 from Target, the board of education hereby accepts the gift, approves the expenditure of funds for the purpose of purchasing student supplies and increases the appropriation in A2110-450-09-9000-901 by \$88.57 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.4.** Recommendation to declare surplus the following items from the High School World Language Department which are outdated, no longer needed or are not operational:
- 329 books
 - 2 pieces of equipment – Digicall Learning Lab
- per **Attachment B.4., page 13.**
- B.5.** Recommendation to approve a no-cost change order in the amount of \$0 to Johnson Controls, Inc. pertaining to the Energy Performance Contract Project. This change order is for the deletion of Facilities Improvement Measure 14, Computer Management System in its entirety, substituting the installation of upgraded gymnasium light fixtures in the three Roslyn HS Gyms, the East Hills Gym and provides additional light fixtures, lamps, ballasts and lenses for future use. Both the contract price of \$3,813,745 and the contract total guaranteed project benefits of \$5,295,271 remain unchanged based on

the final total installation.

- B.6.** Recommendation to approve a budget appropriation transfer request in the amount of \$28,750.00 from 2070-430-03-9000-301 (Contractual Services Professional Development – prior balance \$79,605.00) to 2070-490-03-9000-301 (BOCES Services Professional Development – prior balance \$3,700.00) [To cover the cost of professional development to provide an overview of Differentiated Instruction]
- B.7.** Recommendation to declare surplus and obsolete miscellaneous computer equipment which is no longer needed or operational as per **Attachment B.7 to be provided by Dr. Salina. [TABLED]**

Mr. Stern moved, seconded by Mr. Seinfeld and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Items numbered B.1 as amended, B.2, B.3, B.4, B.5 and B.6.

Ms. Kline moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Saffron absent) to TABLE Agenda Item numbered B.7.

CURRICULUM AND INSTRUCTION

- C&I.1** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 13, 2010; October 18, 2010; October 21, 2010 and October 28, 2010. **(Advisory C&I.1, page 27)**
- C&I.2** Recommendation to approve 33 students and 3 chaperones from the Forensic Club to attend The Princeton Classic in Princeton, New Jersey from December 2 through 5, 2010 at an estimated cost to the district of \$7,096.67. [Total cost of trip is \$10,396.67. 32% is Student Contribution = \$3,300.00 and 68% is School Contribution = \$7,096.67.]
- C&I.3** Recommendation to approve KerriAnn Jannotte to attend the National Conference on Alternative Education in Nashville, Tennessee from February 9 through 12, 2011 at an estimated cost to the district of \$1,821.84
- C&I.4** Recommendation to approve Thomas Lynch to attend the National Conference on Science Education in San Francisco, California, from March 9 through 13, 2011 at an estimated cost to the district of \$2,111.18.

Ms. Kline moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Items numbered C&I.1, C&I.2, C&I.3 and C&I.4.

BOARD OF EDUCATION

- BOE.1** Recommendation to add the Roslyn 5th Grade Travel Basketball Team to the list of approved non-profit facilities users in accordance with Policy 1500.

BOE.2 Recommendation to add Mineola-Roslyn PAL as an approved distributor of fliers in accordance with Policy 1511.

Mr. Stern moved, seconded by Mr. Haber and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Item numbered BOE.1 and BOE.2.

Public Comments #2 – No public comments.

Adjournment

There being no further business to come before the Board of Education, Mr. Stern moved, seconded by Mr. Haber and it was carried by a vote of 6-0 (Mr. Saffron absent) to adjourn at 10:20 p.m.

Respectfully submitted,

Cathie L. Britt

**Cathie L. Britt
District Clerk**