

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, December 2, 2010**

**8:30 p.m.**

**Held in the Administration Building Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Adam Haber  
Dani E. Kline  
David Seinfeld (arrived at 9:30pm)  
Stanley D. Stern  
Bruce G. Valauri

Dan Brenner, Ph.D  
Allison Brown

Joseph C. Dragone  
Edward A. Salina, Jr., Ed.D  
Nicole Berman  
Cathie L. Britt

**ALSO PRESENT**

Superintendent  
Assistant Superintendent for Curriculum &  
Instruction  
Assistant Superintendent for Business  
Assistant Superintendent for Administration  
Student Delegate  
District Clerk

**ABSENT**

Clifford Saffron, Vice President

**7:30 p.m.-Executive Session**

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 5-0 (Mr. Saffron absent; Mr. Seinfeld did not arrive yet) that the Board of Education adjourns to Executive Session at 7:30 p.m.

The Executive Session adjourned at 8:45 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:50 p.m.

**8:30 p.m.-Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept check warrants for October 2010 (reviewed by Mr. Seinfeld).  
**TABLED**

**Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 5-0 (Mr. Saffron absent; Mr. Seinfeld did not arrive yet) to TABLE the check warrants for October 2010.**

Recommendation to accept Treasurer's Report for October 2010 (**Attachment T, page 7**)

**Ms. Zhang presented and discussed the Treasurer's Report for October 2010 with the Board of Education.**

**Mr. Stern moved, seconded by Ms. Kline and it was carried by a vote of 5-0 (Mr. Saffron absent; Mr. Seinfeld did not arrive yet) to accept the Treasurer's Report for October 2010.**

Recommendation to accept the minutes from the following meeting(s):  
November 18, 2010

**Mr. Stern moved, seconded by Ms. Kline and it was carried by a vote of 5-0 (Mr. Saffron absent; Mr. Seinfeld did not arrive yet) to accept the minutes from the November 18, 2010 Board of Education meeting.**

### **Board President's Comments**

Ms. Ben-Levy thanked all the parent organizations for their hard work in putting together a wonderful 2<sup>nd</sup> Annual Summer Activities Fair held at the High School. She also recognized the students from the Middle School for the beautiful artwork adorning the walls of the Board Room.

### **Superintendent's Comments**

#### Student Recognition

Ms. Grady spoke that the best part of her job is to recognize students for their hard work and accomplishments and she introduced band leader, Mr. Pat Patterson, who spoke about the band's outstanding performance and attendance at the New York State Field Band Championships. On behalf of the Board of Education and administration, certificates of recognition were presented for the following noteworthy achievements:

- ❖ Certificate of Recognition for outstanding achievement presented to The Roslyn Marching Bulldogs for **first place** in the New York State Field Band Championships held on October 30, 2010 in Phoenix, NY.
- ❖ Certificate of Recognition for outstanding achievement presented to The Roslyn Marching Bulldogs for **fourth place** in the New York State Field Band Championships, Small School 2 held on October 31, 2010 in Syracuse, NY.

- ❖ Ciara Bradley was recognized for her participation in the Army All American Bowl Marching Bowl.
- ❖ Christie Wang was recognized for her participation in the Macy's All American Marching Band.

### Staff Recognition

In keeping with the tradition of honoring those who go above and beyond, Dr. Brenner spoke about Ms. Joanna Shubin, a teacher who is truly a treasure to the district and one who was honored for her noteworthy writing achievement of having her article published in **Science Scope**, and for her years of marvelous teaching. A video presentation showing Ms. Shubin's class singing science songs was shown. On behalf of the Board of Education, Ms. Ben-Levy spoke about Ms. Shubin and how proud the Board is to have her teaching our students.

### Student Delegate's Comments

Ms. Berman spoke about the fun had by all during the pie eating contest and she reported they are getting ready for the upcoming candy cane sale. The winter pep rally is scheduled for January 7, 2011, and planning discussions have started for this year's "Clash of the Classes". Ms. Berman invited all to attend the winter concerts scheduled for next Tuesday, December 7 and Wednesday, December 9.

### Discussion Item(s):

#### 1. B.B.S. Restroom Presentation

Dr. Brenner introduced Ken Schupner and Tracy Hansen, representatives from BBS Architects & Engineers, who presented a PowerPoint presentation on the proposed restroom renovations planned, including a schematic layout of the new bathroom designs and the tile and material samples selected for the girls and boys bathrooms at each school.

#### 2. Proposed 2011-2012 School Calendar

Dr. Brenner presented to the Board of Education the proposed 2011-2012 school calendar for their review. Dr. Brenner spoke the district is contractually required to have 181 school days and he proposed the first day of school be a half conference and half instructional day on Tuesday, September 6, 2011. Mr. Dragone explained the proposed calendar allows the district to have three (3) snow days without shortening any of the holiday recesses or breaks. Dr. Brenner noted discussions regarding the proposed calendar will continue at the next board meeting scheduled on December 16, 2010.

### **PUBLIC COMMENT #1 Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect

to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**The following items were discussed during public comments: Ms. Russell spoke about the noise the proposed electric hand dryers generate and she suggested switching the first proposed snow day from Holy Thursday to the second date listed. CCPA co-presidents, Nancy Goldman and Nancy Romagna thanked the Board and administration for working on the holiday and handed out a sweet treat to celebrate.**

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**Dr. Salina moved from the floor to add items numbered #9 and #10 to the Personnel Action Reports, Attachment P.1, Professional (Addendum).**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional, page 17)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified, page 19)**

**P.3.** **BE IT RESOLVED** that the Board of Education hereby approves the attached Salary and Benefits agreements for the 2010-2011 school year between the Board of Education and certain Central Office Administrators and certain non-aligned employees and confidential support staff in accordance with the compensation schedules previously approved by the Board of Education at its September 16, 2010 public meeting;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the Board President to execute said Salary and Benefits agreements.

**Ms. Kline moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Items numbered P.1 as amended, P.2 and P.3.**

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)

- (i) Contractor: \*J. C. Broderick & Associates, Inc.  
Services: Air Sampling and Testing of Asbestos/Lead Containing Materials  
Fees: \$ 42.00 / hour Asbestos Inspector  
\$ 15.00 / sample  
\$ 42.00 / hour Asbestos Project Designer Cost  
\$ 42.00 / hour Asbestos Air Sampling Technician/Project Monitor  
\$ 72.00 / hour Management Services/Project Manager Cost  
Total estimated to be \$ 50,000.00

**B.2.** Recommendation to approve the following flow-through contracts: [The Individuals with Disabilities Act (IDEA) requires the use of federal flow-through funding for pre-school and school age disabled children. The 611 Grant is for all students; the 619 Grant is an additional amount for students 5 years or younger]

- (i) Contractor: Henry Viscardi  
Services: Instructional services for 3 students for the 2010-11 school year  
Fees:  
**611 Grant**  
\$2,136.00 per student (3 students)  
Total will be \$6,408.00

**B.3.** Recommendation to approve a payment in the amount of \$19,213.70 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/10.

**B.4.** Recommendation to declare surplus the following items located in the high school which are no longer needed:

- Hamilton Piano, "Built by Baldwin", Roslyn asset tag #006204 and #300360
- Hamilton Piano, "Built by Baldwin", no Roslyn asset tag and no serial number (there is a #19 written inside the case)

**B.5.** Bid for Maintenance Building Roof Reconstruction

Bid advertised:	May 13, 2010
Bid mailed:	May 13, 2010
Bid opening:	May 27, 2010
Number of invitations to bid mailed or picked up:	21

Number of bids received:

16

Recommendation that award based on low cost satisfactorily meeting specifications be made to Sea Breeze General Construction, Inc., Astoria, NY 11103 for General Construction work as per contract documents:

Total base bid:	\$227,000.00
Add Alternate #1:	\$ 4,000.00
Total Award:	\$231,000.00

Total bid amount of the contract is within the 2010-2011 Capital Budget. [The bid submitted by DME Construction was reviewed by Ingerman Smith and was deemed incomplete; therefore it could not be accepted.]

- B.6** Recommendation that, pursuant to receipt of a gift in the amount of \$7,800.00 from the Hilltop Foundation, the Board of Education hereby, accepts the gift, approves the expenditure of funds for the purpose of purchasing five Apple Computers for use in the High School Film Lab, and increases the appropriation in A2630-220-03-1100-311 (Computer Assisted Instruction Equipment) by \$7,800.00 with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on tax levy.
- B.7.** Recommendation to approve a Capital Budget expenditure transfer request as per **Attachment B.7., page 21** [The purpose of this expenditure transfer is to allocate the payments to the proper code in the Capital Fund. We have been paying the architect from the General Fund while waiting for SED approval. Our attorneys have advised us that we do not need to receive approval from the State Education Department prior to expending funds for architectural services as long as we have secured voter approval.]
- B.8.** Recommendation to accept the following Extraclassroom activity fund reports:  
**Attachment B.8., page 23**  
Middle School: October 2010  
High School: October 2010

**Ms. Kline moved, seconded by Mr. Stern and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Items numbered B.1, B.2, B.3, B.4, B.5, B.6, B.7 and B.8.**

### **CURRICULUM AND INSTRUCTION**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 3, 2010 and November 8, 2010.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 4, 2010.

**Ms. Brown moved from the floor to add Curriculum and Instruction agenda item numbered C&I.3 as follows (Addendum).**

**C&I.3 Recommendation to approve Allyson Weseley and one student to attend the Siemens National Finals in Washington, DC from December 3 through December 5, 2010 at an estimated cost to the district of \$1,732.51.**

**Ms. Kline moved, seconded by Mr. Haber and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Items numbered C&I.1, C&I.2 and the addition of C&I.3.**

### **BOARD OF EDUCATION**

**BOE.1. Recommendation** to rescind the following resolution which was approved by the BOE at its meeting on October 7, 2010:

**BOE.3 Recommendation** to add Nassau Athletics and Arts Programs (Shostakovich Cultural Program 501 (c3) Non Profit) to the list of approved non-profit facilities users in accordance with policy 1500 (Attachment BOE.3, page 93)

**BOE.2 Recommendation** to add Nassau Athletics and Arts Programs (Shostakovich Cultural Program 501 (c3) Non Profit) as an approved distributor of fliers in accordance with Policy #1511. **(Attachment BOE.2, page 25)**

**BOE.3 Recommendation** that the Board of Education hereby adopts the proposed amendment to Policy # 8121-E, Emergency Protocols. **(Attachment BOE.3, page 27)**

**BOE.4 Recommendation** that the Board of Education hereby adopts the proposed amendment to Policy # 8132, Emergency Drills. **(Attachment BOE.4, page 35)**

**BOE.5 Recommendation** that the Board of Education hereby adopts the proposed amendment to Policy # 8134-E, Emergency School Closing Procedures & Delayed School Opening Procedures. **(Attachment BOE.5, page 37)**

**BOE.6 Recommendation** that the Board of Education of the Roslyn Union Free School District conduct the **first** reading of Policy #4330 – Independent Educational Evaluations. **(Attachment BOE.6, page 39)**

**BOE.7 Recommendation** that the Board of Education of the Roslyn Union Free School District conduct the **first** reading of Policy #2800 – District-owned iPads for use by the Board of Education. **(Attachment BOE.7, page 43)**

**Ms. Haber moved, seconded by Dr. Valauri and it was carried by a vote of 6-0 (Mr. Saffron absent) to approve Agenda Item numbered BOE.1, BOE.2, BOE.3, BOE.4, BOE.5, BOE.6 and BOE.7.**

**Public Comments #2 - The following items were discussed during public comments: a resident spoke about the bathroom renovations, asked the district to consider starting a**

high school dance team and to consider possibly giving iPads to the 11<sup>th</sup> graders since it is the hardest year of high school.

**Adjournment**

There being no further business to come before the Board of Education, Mr. Haber moved, seconded by Ms. Kline and it was carried by a vote of 6-0 (Mr. Saffron absent) to adjourn at 10:15 p.m.

Respectfully submitted,

*Cathie L. Britt*

Cathie L. Britt  
District Clerk