

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, August 4, 2011

8:30 p.m.

Held in the Administration Building Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
Stanley D. Stern
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Dan Brenner, Ph.D.
Allison Brown

Superintendent
Assistant Superintendent for Curriculum &
Instruction

Joseph C. Dragone
Carlos Perez

Assistant Superintendent for Business
Assistant to the Superintendent for Human
Resources & Administration

Nancy Carney Jones
Daniel Pollack

District Clerk
Student Delegate

ABSENT

Dani E. Kline
Adam Haber

7:30 p.m.-Executive Session

The Executive Session adjourned at 8:25 p.m. and the Board reconvened in Public Session in the Administration Building Board Meeting at 8:40 p.m.

8:30 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept check warrants for May 2011 (reviewed by Ms. Ben-Levy)
TABLED at the request of Ms. Ben-Levy
Ms. Ben-Levy moved, seconded by Mr. Saffron. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent).

Recommendation to accept the minutes from the following meeting(s):
June 30, 2011

Dr. Valauri moved, seconded by Mr. Stern. Carried by a vote of 4-0, Mr. Saffron abstained since he was not present at the meeting. (Ms. Kline and Mr. Haber absent).

July 6, 2011
July 6, 2011 (Annual Reorganization Meeting)

Dr. Valauri moved, seconded by Mr. Stern. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent).

July 20, 2011

Mr. Saffron moved, seconded by Mr. Stern. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent).

Board President's Comments

On behalf of the Board of Education, Ms. Ben-Levy administered the oath of office to District Clerk, Nancy Carney Jones and welcomed the new student delegate Daniel Pollack. Ms. Ben-Levy commented on the progress of the cafeteria. Ms. Ben-Levy thanked Dr. Brenner for all he has done to make the cafeteria a possibility.

Superintendent's Comments

Dr. Brenner invited the Board of Education to walk through the cafeteria to see the progress. The cafeteria should be completed by August 22 and will attain the goal of being on time and within budget. Dr. Brenner suggested that a formal ribbon cutting ceremony is in order. A date around Homecoming was suggested.

Dr. Brenner commented on the success of the summer school and what a great job Marnie Cohen and her staff did.

Dr. Brenner announced that there will be a Board of Education meeting on August 11th and the August 18th meeting will be cancelled.

Student Delegate's Comments

Daniel Pollack commented on how excited the students are about the new cafeteria and how pleased he is to be part of the Board of Education meetings.

Discussion Item(s):

1. Financial Policy (Item 53a on Reorg agenda)

As requested by Mr. Haber, Mr. Dragone reviewed the policy and found that there were no significant savings by changing the current policy. He explained that currently the Roslyn School District's policy is more restrictive than the state law. The Board of Education asked that Mr. Dragone continue to review the policy for the future.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments .

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**.

P.1a. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the additional and/or revised appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **Attachment P.1a Professional**.

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

Mr. Saffron moved, seconded by Dr. Valauri. Carried by a vote of 5-0 (Ms. Kline

and Mr. Haber absent).

Mr. Perez requested from the floor to add item# 21, as reflected in Personnel Action Report, P1.b.

P.1b. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approve the Probationary Appointment of Kevin Carpenter, Assistant to the Superintendent for Facilities & Operations.

Mr. Seinfeld moved, seconded by Mr. Stern. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent).

Ms. Ben-Levy welcomed Mr. Carpenter to the Roslyn School District

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP.)

(i) Contractor: Helping Hands Children Services
Services: ABA/Parent Training/1:1 aide services for the period of 7/1/2011 thru 6/30/2012
Fees: \$ 40.00 / hour Level 2 Staff
\$ 70.00 / hour PhD/MA/BCBA
\$100.00 / hour Behavior Consultation: Intensive Crisis Behavior
\$100.00 / hour Intervention Services
\$100.00 / hour CSE meetings
\$100.00 / hour Autism Workshops
Total estimated to be \$300,000.00

(ii) Contractor: Bifolco Consultants
Services: ABA consulting, workshops (half or full days) for the period of 7/1/2011 thru 6/30/2012
Fees: \$1,200.00 / day (6 hours)
\$ 700.00 / half day (3 hours)
Total estimated to be \$20,000.00

(iii) Recommendation to approve the following contract:

Contractor: Hagedorn Little Village School
Services: 1 Roslyn Student for the period of 7/1/2011 thru 6/30/2012 placed in accordance with the recommendation of the CSE

Fees: \$39,071 school year tuition
 \$4,800 school year speech services
 \$6,512 summer tuition
 \$360 summer speech services
 Total estimated to be \$51,000.00

Ms. Ben-Levy moved out of order the following item:

B.2. Recommendation to adopt the following resolution with respect to the setting of the School District Tax Levy for the 2011-2012 school year:

WHEREAS, the budget of the necessary claims and expenditures in the Roslyn Union Free School District in the Towns of North Hempstead and Oyster Bay for the school year 2011-2012 amounting to \$97,634,983 for "School Purposes" and \$4,657,257 for "Library Purposes" totaling \$ 102,292,240 is hereby accepted, and

WHEREAS, the Board of Education has determined that \$2,300,000 be applied from the school district fund balance and \$939,606 be applied from the Employee Benefits Accrued Liability Reserve and \$834,308 be applied from the Debt Service Fund as of June 30, 2011 for the 2011-2012 school year and has estimated the revenue from all other sources including State Aid to be \$5,935,972; and

WHEREAS, the Library Board of Trustees has estimated the revenue from all other sources for 2011-12 to be \$67,200;

NOW, THEREFORE, BE IT RESOLVED that the sums of \$87,625,097 for "School Purposes" and \$4,590,057 for "Library Purposes" totaling \$92,215,154 being the remainder of the budget adopted as above and the net amount which must be raised by taxation for the Roslyn Union Free School District, be levied upon the taxable property of said school district as said property has been certified to the Nassau County Board of Assessors for the school year 2011-2012.

[Note: Based on tentative assessed values of \$9,729,720 (which will be finalized by the Nassau County Assessor) and uncertified base proportions (which will be certified by the Nassau County Legislature) the estimated tax levy in Class 1 (residential) for school purposes will be \$67,357,298 and for library purposes will be \$3,528,371 resulting in estimated tax rates of \$692.284 per \$100 of Assessed Value for school purposes and \$36.264 per \$100 of Assessed Value for Library Purposes.]

Recommendation to approve this Tax Levy Resolution:

YES 5 NO 0 ABSTAIN 2

Mr. Saffron moved, seconded by Mr. Stern and it was carried by a vote of 5-0 (Ms. Kline, and Mr. Haber absent).

Yes Votes

Absent

**Mr. Seinfeld
Mr. Saffron
Dr. Valauri
Mr. Stern
Ms. Ben-Levy**

**Ms. Kline
Mr. Haber**

- B.3.** Recommendation to declare the following televisions and VCR's surplus and obsolete as they are no longer in good working order:
- Panasonic Television – tag number 006669
 - VCR – tag number 006625
 - Sharp TV – tag number 005553-004415
 - Panasonic TV – tag number 006639
 - Hitachi TV – tag number 302052
 - Panasonic TV – tag number 005587
 - Hitachi VCR – tag number 005588
- B.4.** Recommendation to approve a payment in the amount of \$46,659.87 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 6/30/2011. **(Advisory B.4)**
- B.5.** Recommendation to approve a Capital Budget appropriation transfer request as per **Attachment B.5.**
- B.6.** Recommendation that, pursuant to receipt of a donation in the amount of \$750, the Board of Education hereby accepts the gift and increases the balance in the FINA Fund (TE 0301) by \$750.00.
- B.7.** Recommendation to approve the **REVISED** Transportation Contract Extensions for 2011-2012 which was originally approved by the BOE at its meeting on 7/20/2011, item B.2. (Note: Cost for matron added, marked in bold). **(Revised Attachment B.7.)**
- B.8.** Recommendation to increase the "Payment in the amount of" from ~~\$6,400.00~~ to \$6,600.00 to Eberlin and Eberlin, P.C. Consulting Engineers, Planners, Landscape Architects which was originally approved by the BOE at its meeting on 7/220/2011, item B.8.

B.9. Recommendation that, pursuant to the receipt of a donation, the district accept four flat files (four sections 46 ¾"W x 33 ½"D) to be used by the High School art department from Mr. Bennett Chaite, A.C. Desk Co., Inc.

B.10. Recommendation to approve a payment in the amount of \$1,395.33 to Burton Behrendt Smith Architects for Architectural Services rendered to the district pertaining to the High School Exterior Wall Reconstruction & New Flood Door Installation. [Funds will be deducted from the 2010-2011 Capital Budget Code H2110.245.08.1110].

B.11. Recommendation to reject all bids received for the Renovation of the Administration Building as follows:

Bid advertised: June 17, 2011
Bid opened: July 1, 2011

Number of invitations to bid: 16
Number of bids received: 5

Bids are rejected because they exceed the budget available for the project and it is therefore in the best interest of the school district to do so. **(Advisory B.11)**

B.12. Recommendation to approve an agreement with American Red Cross regarding the certification of coaches in accordance with the requirements of New York State Education Department Guidelines for Coaching Certification. [This agreement will allow our certified instructors already on staff to provide first aid and CPR/AED training to the other members of our staff who have certifications that have already expired. The agreement is currently being negotiated by our attorney]

B.13. [Revised] BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into an Agreement with Varsity Media in connection with the videotaping of interscholastic athletic contests, subject to the terms of an Agreement to be approved by District legal counsel.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement.

B.14. Recommendation to reject all bids received for the Exterior Wall Reconstruction and New Flood Door Installation at Roslyn HS as follows:

Bid Advertised: July 15, 2011

Bid Opened: July 28, 2011

Number of Invitations to Bid: 5

Number of Bids Opened: 4

Bids are rejected because they exceed the budget available for the project and it is therefore in the best interest of the school district to do so.

- B.15.** Recommendation to approve a payment in the amount of \$9,200.00 to Park East Construction Corp. for Construction Management Services rendered to the District pertaining to the High School Cafeteria Renovation. [Funds will be deducted from the 2010-2011 Capital Budget Code H2110.201.08.1102].
- B.16.** Recommendation to approve a payment in the amount of \$500.00 to Park East Construction Corp. for Construction Management Services rendered to the District pertaining to the High School Window Replacement Project. [Funds will be deducted from the 2009-2010 Capital Budget Code H2110.201.08.1002].
- B.17.** Recommendation to approve a payment in the amount of \$500.00 to Park East Construction Corp. for Construction Management Services rendered to the District pertaining to the High School Lecture Room "B" project. [Funds will be deducted from the 2007-2008 Capital Budget Code H2110.201.08.2805].
- B.18.** Recommendation to approve a payment in the amount of \$600.00 to Park East Construction Corp. for Construction Management Services rendered to the District pertaining to the Maintenance Building Roof. [Funds will be deducted from the 2010-2011 Capital Budget Code H2110.201.08.1109].
- B19.** Recommendation to approve a resolution authorizing the acceptance of a proposal to refinance the Energy Performance Contract Lease and re-authorizing the president of the Board of Education to execute the necessary documents related thereto. [**Attachment B19**]

Mr. Saffron spoke in reference to agenda item B.19 and asked that the Business Office continue to watch the rates for future refinancing. Mr. Dragone stated that over the last 2 years that the district has saved over \$2 million dollars by refinancing.

- B.20.** BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement between the School District and Labor Education and Community Services Agency, Inc. in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement.

B.21. BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement between the School District and Accelerated Information Systems, together with the Amendment to said Agreement, in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute said Agreement and Amendment.

B.22 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into an Agreement with Visionary Adventures in connection with the installation and supply of gymnasium equipment, subject to the terms of an agreement to be approved by District legal counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement.

Mr. Saffron moved, seconded by Dr. Valauri. Agenda items numbered B.1 – B.13. Mr. Seinfeld moved, seconded by Mr. Saffron. Agenda items numbered (REV) B.7, (REV) B.13 and add B.14-B.22. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent)

CURRICULUM AND INSTRUCTION

C&I.1. [Revised] BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District hereby authorizes the School District to enter into an Agreement with Wilson Language Training for professional development services, subject to the terms of an agreement to be approved by District legal counsel;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement.

C&I.2 Recommendation to approve the contract between Dr. Nanci Smith and the Roslyn School District for the 2011-2012 school year for on-site professional development for a total estimated cost to the district of \$25,000.00.

C&I.3 Recommendation to approve Art Mandel to attend the National Association for College Admission Counseling Annual Conference in New Orleans, Louisiana from September 20 through 25, 2011 at an estimated cost to the district of \$1,952.40.

C&I.4 Recommendation to approve the contract between Educational Vistas, Inc. and the Roslyn School district for the purchase of NYS Assessment Scoring and DataMate Reporting at an estimated cost of \$39,602.00.

Dr. Valauri moved, seconded by Mr. Saffron. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent) to approve agenda items C&I.1 (REV), C&I.2,C&I.3 and C&I.4.

Ms. Ben-Levy commented on agenda item C&I.2 that the work of Dr. Nanci Smith has been excellent.

BOARD OF EDUCATION

Mr. Stern moved, seconded by Mr. Saffron. Carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent).

BOE.1 Recommendation to approve Dr. Dan Brenner to attend the New York State Council of School Superintendents 2011 Fall Leadership Summit in Saratoga Springs, NY from September 24 through 26, 2011 at an estimated cost to the district of \$1,351.00

BOE.2 BE IT RESOLVED that the Board of Education hereby approves the agreement between the Board of Education and the Board of Education of the Herricks Union Free School District in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute said agreement on its behalf, which was previously approved by the Board at its January 20, 2011 Board of Education meeting.

Mr. Dragone requested from the floor to add Agenda items numbered BOE.3 and BOE.4.

BOE.3 BE IT RESOLVED that the Board of Education hereby appoints Carlos Perez as the District's Record Appeals Access Officer.

BOE.4 BE IT RESOLVED, that upon reviewing and considering the written appeal filed by the parents of a student dated June 30, 2011, regarding the imposition of the disciplinary suspension of said student, the Board of Education hereby denies the appeal in entirety; and

BE IT FURTHER RESOLVED THAT the District Clerk is directed to provide written notification to the parents of the Board's determination.

Mr. Saffron moved, seconded by Dr. Valauri. Carried by a vote of 5-0

(Ms. Kline, and Mr. Haber absent) to approve agenda items BOE.1 – BOE.2.

Mr. Stern moved, seconded by Mr. Saffron. Carried by a vote of 5-0
(Ms. Kline, and Mr. Haber absent) to approve agenda items BOE.3 – BOE.4.

Public Comments #2-

The following items were discussed during Public comment:

Eleanor Russell, RTA President commented on:

- The district saving \$2 million dollars by refinancing
- How the teachers rave about consultant Dr. Nanci Smith
- Agenda item C&I.1 the teachers are happy to have
Wilson Training back in the district

Adjournment

Mr. Stern moved, seconded by Dr. Valauri and it was carried by a vote of 5-0 (Ms. Kline and Mr. Haber absent) to adjourn the meeting at 9:35p.m.

Respectfully submitted,

Nancy Carney Jones

Nancy Carney Jones
District Clerk